



**Project Meeting**  
**Preliminary Agenda**  
**May 6, 2010, 3:00PM**

TransCore Teleconference:  
1-800-266-7915  
Code: 382506

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**1-Project Schedule**

- Review Previous Schedule
- New Preliminary Schedule
- Upcoming Tasks
- Completion Deadline

**2-Project Status Meetings**

- Frequency
- Establish date and times
- Identify who needs to be invited

**3-Upcoming Tasks**

- Kickoff meeting
- System deployment inventory – TransCore
- Stakeholder inventory – MoDOT
- Regional operations concept – MoDOT

**4-Next Steps**

- Next meeting
- Review action items to be completed before next meeting

## Project Schedule

### Previous Schedule

From previous scope of services

- Project Start Date: March 19, 2010
- Identify Project / System Deployment Inventory by ...April 5, 2010
- Integrate Stakeholder Inventory by ... April 12, 2010
- Develop Functional Requirement Listing by ... May 26, 2010
- Update and document the regional architecture by ... May 9, 2010
- Develop ITS Standards by ... June 23, 2010
- Integrate Agreements Inventory by ... June 23, 2010

### New Preliminary Schedule

- Project Start Date: May 6, 2010
- Integrate Stakeholder Inventory by ... **May 21, 2010**
- Regional Operations Concept by ... **May 21, 2010**
- Identify Project / System Deployment Inventory by ...**May 25, 2010**
- Develop Functional Requirement Listing by ... **June 9, 2010**
- Update and document the regional architecture by ... **June 23, 2010**
- Develop ITS Standards by ... **June 23, 2010**
- Develop Agreements Inventory by ... **June 23, 2010**
- Integrate Agreements Inventory by ... **June 29, 2010**

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**MoDOT Primary Task**

**TransCore Primary Task**