

**11/29/2011**

**Will OTO be interviewing or just reviewing submittals?**

OTO will decide whether or not to interview potential consultants based upon the submittals received. Interviews could be over the phone or in person. At this point, OTO wanted to be flexible about this option.

**Updated 12/8/2011**

**Will only the OTO staff be entering the data, or there be others also inputting information (i.e. OTO members submitting projects)? Will there need to be user restricted logins for data changes?**

We would like a way for OTO members to submit projects. We can use user logins for those submissions. We imagine those would be entered into the database as only submissions, and then staff could redesignate them as accepted projects. To make changes to existing projects in the system, we would want restricted logins, but maybe some sort of amendment feature, where again, they can be submitted, but staff must accept. Any suggestions on how to best handle this would be welcome in the RFP or during project development.

**For the mapping portion, is it desired for the webmap updates to be performed on the web viewer, or through an in-house application such as ArcView?**

We would want to make the changes in-house, and have those reflected online once set.

**Is this program to run on the OTO's server, or just be a link through their website?**

We do not currently have a server equipped for that, but would be open to various solutions that could include off-site hosting or a new server that OTO manages.

**Does the OTO currently have any of the following software: MySQL or SQL, ArcServer, ArcView, or Microsoft Access?**

OTO has ArcGIS (including one Info license) and Access.

**The RFP examples reference three existing systems utilizing three separate technologies for delivery of mapping services. Does OTO have a preferential technology, i.e. ESRI ArcGIS, Google Maps, etc.?**

As for what the public sees, OTO does not have a preference. On the staff side, all initial changes are desired to be made in ArcGIS.

**Will OTO host the site or will hosting services need to be provided?**

OTO is open to the best solution.

**The RFP mentions the use of a database for storage. Does OTO have existing database resources and hardware?**

OTO only currently has Microsoft Access, but would be willing to consider other appropriate solutions. OTO does not currently have the hardware to host an online system. Also, the data is not currently in any database format.

**Is OTO currently working with anyone on this or a similar project?**

No

**Are there any other programs used besides Word and Excel? How are they tied together?**

Currently we just use Word and Excel. The Excel tables are not linked, so, as an example, changes to the TIP pages do not update the financial pages.

**The deadline to be ready is March 30?**

Yes, want to be able to use this to produce the next TIP.

**The RFP indicates a build completion date of March 2012. Does this refer to just the design and build of the application, or does this also take into account user testing that, considering the level of sophistication required by the site, could be quite extensive.**

We will be accepting TIP applications in April, thus we could have one month beyond March to complete user testing, however, the projected amount of time to complete is a factor in selection.