



OZARKS
TRANSPORTATION
ORGANIZATION

A METROPOLITAN PLANNING ORGANIZATION

AGENDA

Executive Committee Meeting

August 11, 2021

Noon

OTO Offices

2208 W. Chesterfield Blvd, Suite 101, Springfield, MO and via Zoom

- I. Call to Order**
- II. Approval of Agenda**
A motion to approve the agenda is requested.
- III. Approval of April 14, 2021, and May 13, 2021 MinutesTab 1**
A motion to approve the meeting minutes is requested
- IV. Executive Director Update**
Informational Only
- V. Staffing Plan Continued.....Tab 2**
As part of the last adopted budget, the staffing budget was increased to include two new positions. The Grants Administrator position was filled, and the Executive Committee requested that the Executive Director report back on the Project Coordinator position prior to filling.
A motion is requested to approve the hiring of a Project Coordinator.
- VI. Budget Amendment.....Tab 3**
An operational budget amendment is requested to account for study cost reimbursement.
A motion is requested to recommend an operational budget amendment approval to the full Board of Directors.
- VII. Purchasing Card Limit IncreaseTab 4**
A proposal to increase the purchasing card limit is included for your review. Recently, OTO had difficulty with the low limit in making purchases.
A motion is requested to recommend approval to the full Board of Directors.
- VIII. Prioritization Update**
A short update will be provided in staff will update the committee on the prioritization process.
Informational Only
- IX. Motion to Close the Meeting**
A motion, second and roll call vote to close the meeting is requested.

X. Closed Meeting

In accordance with Section: 610.021 (3) RSMo. 2018 the OTO Executive Committee shall hold a closed meeting to discuss personnel matters; and this meeting, record, and vote shall be closed with any final decision to be made available as required by statute. The Executive Committee shall stand adjourned at the end of the closed meeting.

The next OTO Executive Committee meeting is scheduled for October 13, 2021, at 12 P.M. at the OTO Offices, 2208 W. Chesterfield Blvd., Suite 101.

Si usted necesita la ayuda de un traductor, por favor comuníquese con Andy Thomason al (417) 865-3042, al menos 48 horas antes de la reunión.

Persons who require special accommodations under the Americans with Disabilities Act or persons who require interpreter services (free of charge) should contact Andy Thomason at (417) 865-3042 at least 24 hours ahead of the meeting.

If you need relay services, please call the following numbers: 711 - Nationwide relay service; 1-800-735-2966 - Missouri TTY service; 1-800-735-0135 - Missouri voice carry-over service.

OTO fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, see www.ozarkstransportation.org or call (417) 865-3042.