## Local Coordinating Board for Transit

1 September 2011

2:30 p.m.

City Utilities Transit Center Conference Room

1505 Boonville, Springfield, Missouri

### Members Present

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| J. Howard Fisk, Fisk Transportation | Bill Robenett, MoDOT |
| Diane Gallion, City Utilities Transit | Andrew Seiler, MoDOT Southwest District |
| Leslie McCafferty, Burrell | Dave Faucett, SMCOG |
| Linda Starr, Springfield Workshop | Cari Wright, SCIL |

### Staff Present

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| Natasha Longpine | Curtis Owens |

### 1. Welcome and Introductions

Introductions were made of everyone in attendance.

### 2. July 7, 2011 Minutes

Leslie McCafferty made the motion to approve the July 7, 2011 Meeting Minutes and Diane Gallion seconded. The motion passed unanimously.

### 3. Transit Coordination Plan update

1. In this meeting discussion was made about the five year update process of the OTO Transit Coordination Plan. The first step was the LCB review and update of the current 39 transit providers and non-providers. The LCB reviewed the providers listed determining the list is complete. Any new transit related agencies found throughout the update process will be added.
2. The LCB reviewed the original surveys both providers and non-providers that was used in the previous Transit Coordination Plan. The LCB recommended that the survey be simplified and emailed for review. After the draft survey question are completed and online survey will be developed.
3. The first meeting to be held on the plan update will probably be scheduled the first week of November 2011. At this meeting transit providers and non-providers will start the Transit Coordination Plan five year update.

### 4. Other Business

OTO’s office relocation to the Holland Building was added to the agenda.

1. The LCB was informed of the OTO office relocation. It was recommended by Chairman J. Howard Fisk that future LCB meeting should be held at the new location as soon as the new office space meeting room is available.
2. The Holland Building is located at 205 Park Central East, Springfield, MO 65806. The OTO offices will be located on the 2nd floor and accessible by elevator or stair case.
3. The next meeting will likely be scheduled in the first week of November and will be officially the first meeting for the Transit Coordination Plan update.

### 5. Adjourn