## Bicycle Pedestrian Advisory Committee

November 2, 2016

10:00 a.m.

2208 W. Chesterfield Boulevard, Suite 101

Springfield, MO

### Members Present

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| Megan Clark | Joel Keller |
| Rachael Garrett | Jeremy Parsons |
| David Hutchison | Kelly Turner |

### Guests Present

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| David Brock  Mary Kromery |

### Staff Present

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| Sara Fields  Natasha Longpine |

### Welcome and Introductions

The meeting was called to order at 10:04 am.

### 1. Minutes

Kelly Turner moved to approve the September 7, 2016 Meeting Minutes and David Hutchison seconded. The motion passed unanimously.

### 2. OTO Performance Measures Report

OTO provided a copy of the OTO Performance Measures Infographic to the Committee.

### 3. Trail Implementation Plan RFQ

OTO is developing an RFQ to select a consultant to assist in the investment study for the regional trail system. Committee members were asked to provide feedback on the RFQ by November 10th. The RFQ asks the selected consultant to review ownership along alignments, conduct preliminary environmental and fatal flaw analysis, prioritize segments, and develop cost estimates. The map of trails to be included in the study was also reviewed.

### 4. Let’s Go Smart

OTO staff is working on the redevelopment of the Let’s Go Smart website. Currently a contract is being negotiated and once the site is developed, OTO will be asking member communities for information that can be on the site.

### 5. Bike/Ped Annual Report

Staff provided an initial list of items to include in the annual report. Any additional updates were requested by the end of November. Additions included sidewalks in Ozark, continuation of Bronze level Bicycle Friendly Community Status, Bicycle Officers, the Bass Pro Fitness Series, and Sculpture Walk Springfield.

### 6. Bicycle/Pedestrian Design Standards

Staff reviewed the discussion that led to the need for continual discussion on the bike/ped design standards. Each community was asked to review the existing suggestions in light of their own communities and provide additional updates by the end of the month.

### 7. Adjourn

The meeting was adjourned at 10:59 pm with a motion by Rachael Garrett and a second by Kelly Turner.