**Board of Directors Meeting Agenda, October 20, 2011
Busch Municipal Building Fourth Floor Conference Room**

**Call to Order NOON**

1. **Administration**
2. **Introductions**
3. **Approval of Board of Directors Meeting Agenda**

(2 minutes/Lapaglia)

**BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE AGENDA**

1. **Approval of the August 18, 2011 Meeting Minutes Tab 1**

(2 minutes/Lapaglia)

**BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE AUGUST 18, 2011 MINUTES**

1. **Public Comment Period**

(5 minutes/Lapaglia)

Individuals requesting to speak are asked to state their name and organization (if any) that they represent before making comments. Individuals and organizations have up to five minutes to address the Board of Directors.

1. **Executive Director’s Report**

(5 minutes/Edwards)

Sara Edwards will provide a review of the OTO staff activities since the August 18, 2011 Board of Directors meeting.

1. **Legislative Reports**

(5 minutes/Lapaglia)

Representatives from the OTO congressional delegation will give updates on current items of interest.

# New Business

1. **Independent Financial Audit Report Tab 2**

(10 minutes/Officer)

OTO Board Treasurer, Lisa Officer will introduce Cinda Rodgers to give a summary of the 2010-2011 Budget Year Audit of the Ozarks Transportation Organization

BOARD OF DIRECTORS ACTION REQUESTED TO ACCEPT THE 2010-2011 BUDGET YEAR INDEPENDENT FINANCIAL AUDIT

1. Financial Statements for 1st Quarter 2011-2012 Budget Year Tab 3

(5 minutes/Officer)

OTO Board Treasurer, Lisa Officer, will present the first quarter financial report.

BOARD OF DIRECTORS ACTION REQUESTED TO ACCEPT THE FIRST QUARTER FINANCIAL REPORT

1. OTO Property Control Manual Tab 4

(5 minutes/Parks)

The OTO Draft Property Control Manual is presented in order to outline the disposal of surplus property. The draft has been included for member review and recommendation.

BOARD OF DIRECTORS ACTION REQUESTED TO APPROVE THE OTO PROPERTY CONTROL MANUAL

1. **Appointment of a Nominating Committee Tab 5**

(5 Minutes/Lapaglia)

OTO staff is recommending the appointment of a nominating committee to nominate a slate of officers for the 2012 calendar year.

**BOARD OF DIRECTORS ACTION REQUESTED TO APPOINT A NOMINATING COMMITTEE**

1. Draft OTO Long Range Transportation Plan (LRTP) & Public Hearing Tab 6

(25 minutes/Longpine)

The Draft Long Range Transportation Plan has been distributed for member review. Staff will be presenting an overview of the plan and is requesting comments on the draft prior to presenting for approval in December. If the public would like to address the Board about the plan, it may do so at this time.

NO ACTION REQUIRED – INFORMATIONAL ONLY

1. Transit Coordination Plan Information Tab 7

(5 minutes/Owens)

Staff will provide information on the update of the Transit Coordination Plan that will begin in November.

NO ACTION REQUIRED – INFORMATIONAL ONLY

1. **Other Business**
2. **Board of Directors Member Announcements**

(5 minutes/Board of Directors Members)

Members are encouraged to announce transportation events being scheduled that may be of interest to OTO Board of Directors members.

1. **Transportation Issues For Board of Directors Member Review**

(5 minutes/Board of Directors Members)

Members are encouraged to raise transportation issues or concerns that they have for future agenda items or later in-depth discussion by the OTO Board of Directors.

1. Articles for Board of Directors Member Information Tab 8

(Articles attached)

1. Closed Session Tab 9

(10 minutes/ Board of Directors Members)

Pursuant to RSMo 610.021(13),closed meetings are permitted for individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

A motion is requested to go into closed session to discuss the Executive Director’s six month performance evaluation.

1. **Adjournment**

Targeted for **1:35 P.M.** The next Board of Directors regular meeting is scheduled for Thursday, December 15, 2011 at 12:00 P.M. in OTO Offices at 205 Park Central East, Suite 202.

Attachments

Pc: Jim Anderson, President, Springfield Area Chamber of Commerce
 Ken McClure, Missouri State University
 Stacy Burks, Senator Blunt’s Office
 Dan Wadlington, Senator Blunt’s Office
 David Rauch, Senator McCaskill’s Office

Matt Baker, Congressman Long’s Office
 Area News Media

Si usted necesita la ayuda de un traductor del idioma español, por favor comuníquese con la Debbie Parks al teléfono (417) 836-5442, cuando menos 48 horas antes de la junta.

Persons who require special accommodations under the Americans with Disabilities Act or persons who require interpreter services (free of charge) should contact Debbie Parks at (417) 836-5442 at least 24 hours ahead of the meeting.

If you need relay services please call the following numbers: 711 - Nationwide relay service; 1-800-735-2966 - Missouri TTY service; 1-800-735-0135 - Missouri voice carry-over service.

OTO fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, see [www.ozarkstransportation.org](http://www.ozarkstransportation.org) or call (417) 836-5442.