OZARKS TRANSPORTATION ORGANIZATION

A METROPOLITAN PLANNING ORGANIZATION

FY2027

UPWP

UNIFIED PLANNING WORK PROGRAM
FISCAL YEAR (JULY 1, 2026 - JUNE 30, 2027)

BOARD APPROVED MAY 21, 2026

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Contents

Introduction

The Ozarks Transportation Organization (OTO) is the federally designated metropolitan planning organization (MPO) that serves as a forum for cooperative transportation decision-making by state and local governments, as well as regional transportation and planning agencies for the Springfield urbanized area. MPOs are charged under Section 134 of Title 23, United States Code, with maintaining and conducting a "continuing, cooperative, and comprehensive" regional transportation planning and project programming process for the MPO's planning area. The planning area is defined as the area projected to become urbanized within the next 20 years.

The MPO includes local elected and appointed officials from Christian and Greene Counties, as well as the Cities of Battlefield, Nixa, Ozark, Republic, Springfield, Strafford, and Willard. It also includes technical staff from the Missouri Department of Transportation, Federal Highway Administration, Federal Transit Administration, and the Federal Aviation Administration. Staff members from local governments and area transportation agencies serve on OTO's Technical Planning Committee which provides technical review, comments, and recommendations to the Board of Directors on draft plans, programs, studies, and issues.

The Unified Planning Work Program (UPWP) is a description of the proposed activities of the Ozarks Transportation Organization during Fiscal Year 2027 (July 2026 - June 2027). The program is prepared annually and serves as a basis for requesting federal planning funds from the U.S. Department of Transportation through the Missouri Department of Transportation.

It also serves as a management tool for scheduling, budgeting, and monitoring the planning activities of the participating agencies. This document was prepared by staff from the Ozarks Transportation Organization (OTO), the Springfield Area Metropolitan Planning Organization (MPO), with assistance from various agencies, including the Missouri Department of Transportation (MoDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), City Utilities (CU) Transit, and members of the OTO Technical Planning Committee consisting of representatives from each of the nine OTO jurisdictions. Federal funding is received through a federal transportation grant from the Federal Highway Administration and the Federal Transit Administration, known as a Consolidated Planning Grant (CPG).

The implementation of this document is a cooperative process of the OTO, Missouri Department of Transportation, the Federal Highway Administration, the Federal Transit Administration, City Utilities Transit, and members of the OTO Technical Planning Committee and OTO Board of Directors.

The OTO is interested in public input on this document and all planning products and transportation projects. The Ozarks Transportation Organization's Public Participation Plan may be found on the OTO website: https://www.ozarkstransportation.org/uploads/documents/Public-Participation-Plan-2023-Final-Approved.pdf.

CFR §450.306 identifies the scope of the metropolitan planning process, which shall be continuous, cooperative, and comprehensive, and provide for consideration and implementation of projects, strategies, and services that will address the following factors:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;

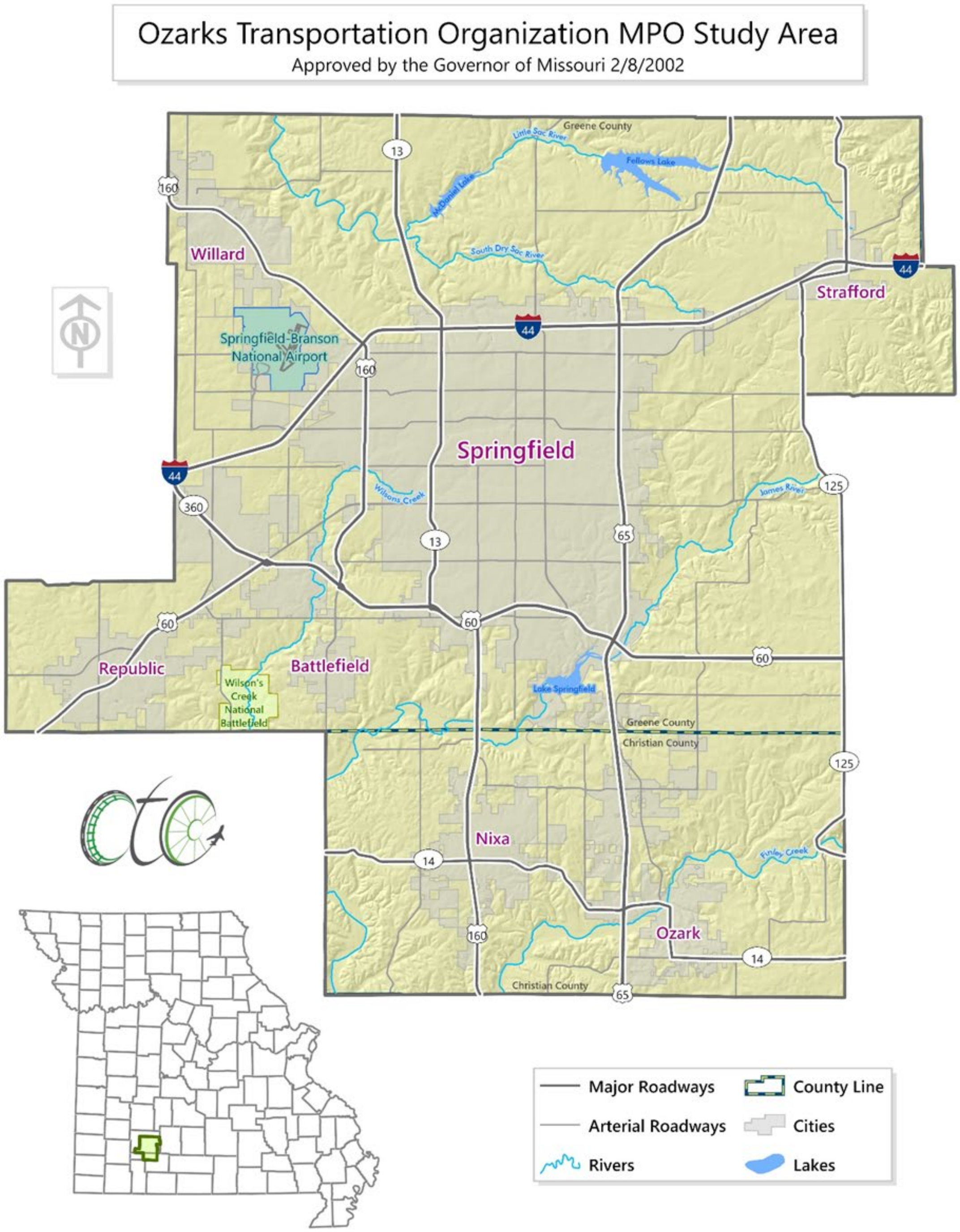
2. Increase the safety and security of the transportation system for motorized and non-motorized users;
3. Increase accessibility and mobility of people and freight;
4. Improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
5. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
6. Promote efficient system management and operation;
7. Emphasize the preservation of the existing transportation system;
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
9. Enhance travel and tourism.

The Infrastructure Investment and Jobs Act (IIJA) is the most recent law establishing federal transportation policy and funding authorizations at the time of the FY2027 UPWP development. The FY2027 UPWP will be updated if necessary, upon release of a new transportation bill. Federal regulations implementing transportation policy (23 CFR §450.308) require that:

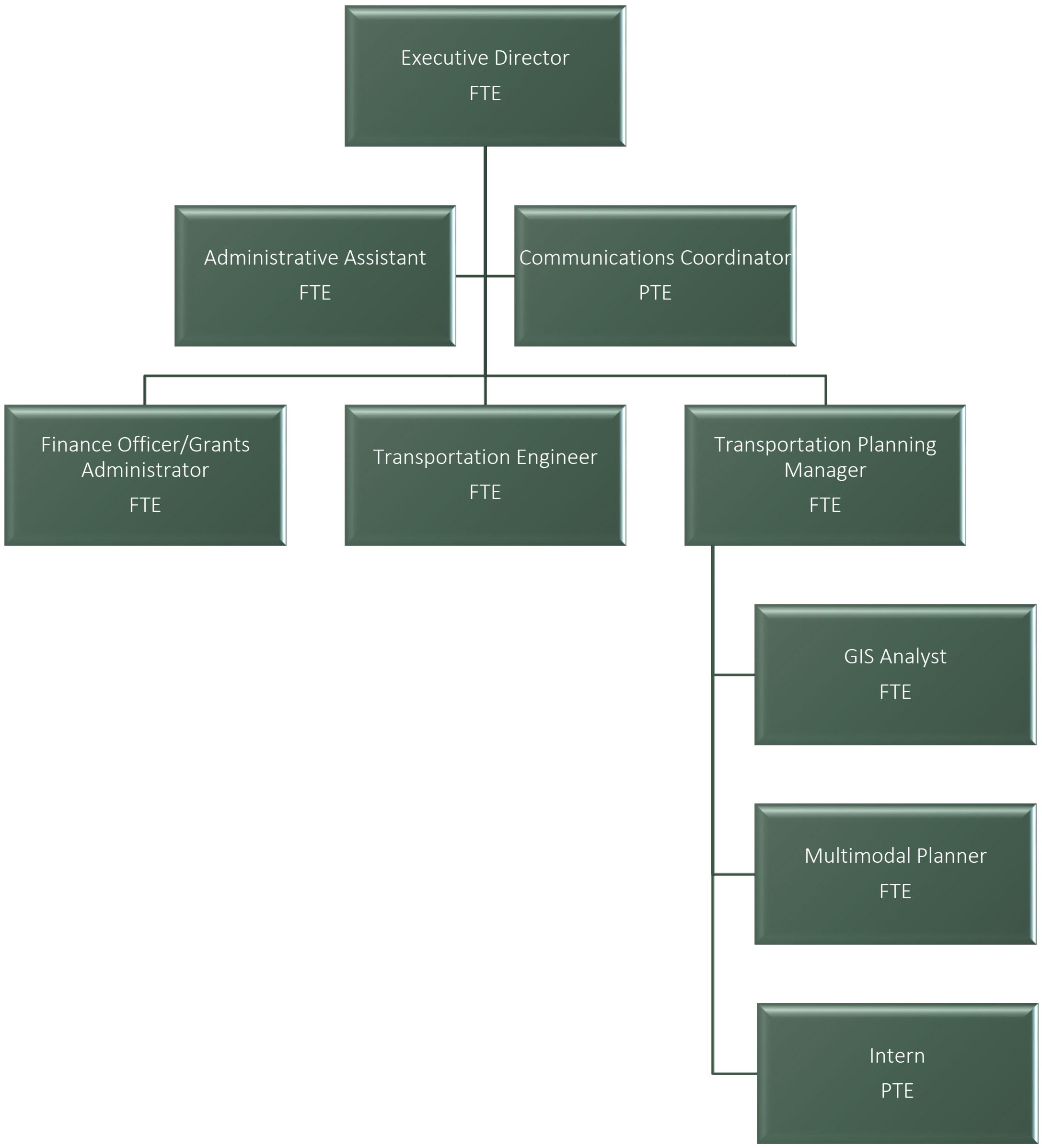
> "(b) Metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 shall be documented in a unified planning work program (UPWP)… (c) ...each MPO, in cooperation with the State(s) and public transportation operator(s) shall develop a UPWP that includes a discussion of the planning priorities facing the MPA [metropolitan planning area]. The UPWP shall identify work proposed for the next one- or two-year period by major activity and task (including activities that address the planning factors in §450.306(a)), in sufficient detail to indicate who (e.g., MPO, State, public transportation operator, local government, or consultant) will perform the work, the schedule for completing the work, the resulting products, the proposed funding by activity/task, and a summary of the total amounts and sources of Federal and matching funds.

	1. Economic Vitality	2. Safety	3. Security	4. Accessibility & Mobility	5. Quality of Life	6. Connectivity	7. Management & Operations	8. System Preservation	9. Resiliency & Reliability	10. Travel & Tourism
Task 1 – UPWP Program Management and Coordination	■	■	■	■	■	■	■	■	■	■
Task 2 – Planning Coordination & Outreach	■	■	■	■	■	■	■	■	■	■
Task 3 – Planning & Implementation	■	■	■	■	■	■	■	■	■	■
Task 4 – Project Selection & Programming	■	■	■	■	■	■	■	■	■	■
Task 5 – OTO Transit Planning				■	■	■	■		■	
Task 6 – Operations & Demand Management				■	■	■	■		■	
Task 7 – MoDOT Studies and Data Collection		■					■	■	■	
Task 8 – Complete Streets & 2.5% Set Aside Safe & Accessible Transportation Options	■	■		■	■	■				■
Task 9 – STBG	■			■	■	■				■
Task 10 – CU FTA 5307 Transit Planning		■	■	■	■	■	■	■	■	

In addition, the planning process shall include developing the long-range transportation plan and transportation improvement program (TIP) through a performance-driven, outcome-based approach to planning for the metropolitan area. All work in the Unified Planning Work Program will be performed by OTO staff unless specifically specified in this document.



Ozarks Transportation Organization Planning Staff



Important Issues Facing the Ozarks Transportation Organization

The region is continuing its work towards a safer, efficient, and connected transportation system, but it continues to struggle with funding challenges. The OTO planning partners remain focused on ways to fund the transportation system with the continued threat of increased inflation in the upcoming transportation improvement program and statewide transportation improvement program. OTO staff and planning partners continue to seek additional US DOT grant assistance to bridge the funding gap. In addition, OTO and planning partners have been working together to get projects through the environmental and design phases to construction to meet obligation deadlines. The region, through the planning process, is identifying projects that are ready to go and can be easily completed. This process has led to being able to obligate funding more efficiently. This reduces the impact of inflation, shortens the timeline from planning to construction, and shows that our region has the capacity to responsibly manage federal resources. Looking forward, the OTO and partners are working to identify projects that would benefit from planning studies or federal grant applications to prepare them for future year funding.

Much of OTO's work is recurring, often annually, however, staff strives to improve upon past iterations, putting forth work exemplifying best practices and the region's needs. Recurring work includes:

- Transportation Improvement Program
- STIP Prioritization
- Performance Monitoring
- Committees such as Local Coordinating Board for Transit, Bicycle Pedestrian Advisory Committee, and Traffic Incident Management
- Technical Planning Committee
- Board of Directors/Executive Committee
- Public Involvement

The Unified Planning Work Program for FY2027 will also continue to implement the recommendations contained within Destination 2045 *(adopted in 2021 and most recently amended in 2025)*, as well as Towards a Regional Trail System. OTO has begun the Long Range Transportation Plan update, *Next Stop 2050.*

The future funding level for transportation work is unknown with the expiration of the Infrastructure Investment and Jobs Act (IIJA) at the end of 2026. OTO staff are actively working with the state DOT and federal partners to be ready for whatever requirements and funding come with a new transportation bill.

OTO will also continue to embrace the new tools that have more recently become available and necessary. The region stands ready to utilize additional transportation investment as it becomes available to the region.

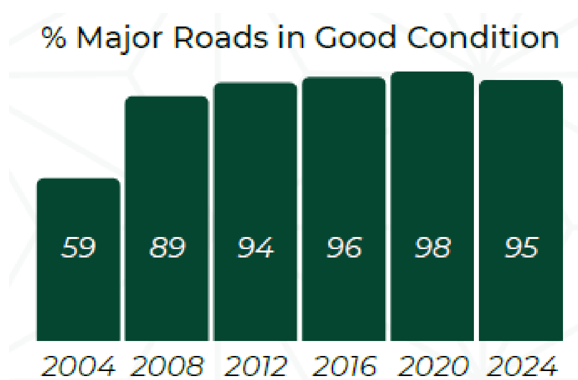


Figure 1 Springfield MPO Area Roads data 2004 through 2024

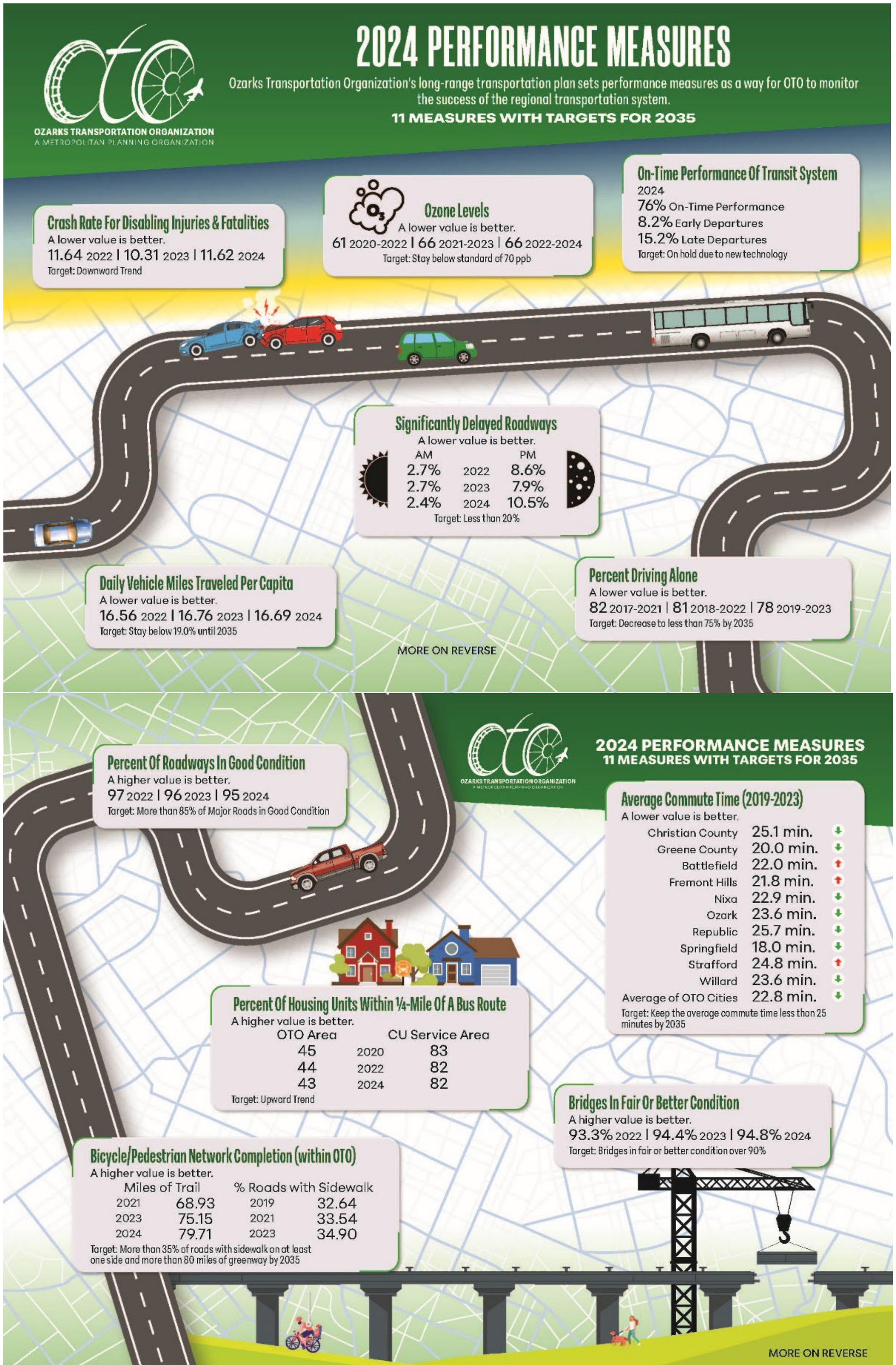


Figure 2 More information on OTO Performance Measures can be found here:

[OTO Long Range Transportation Plan Performance Measures]

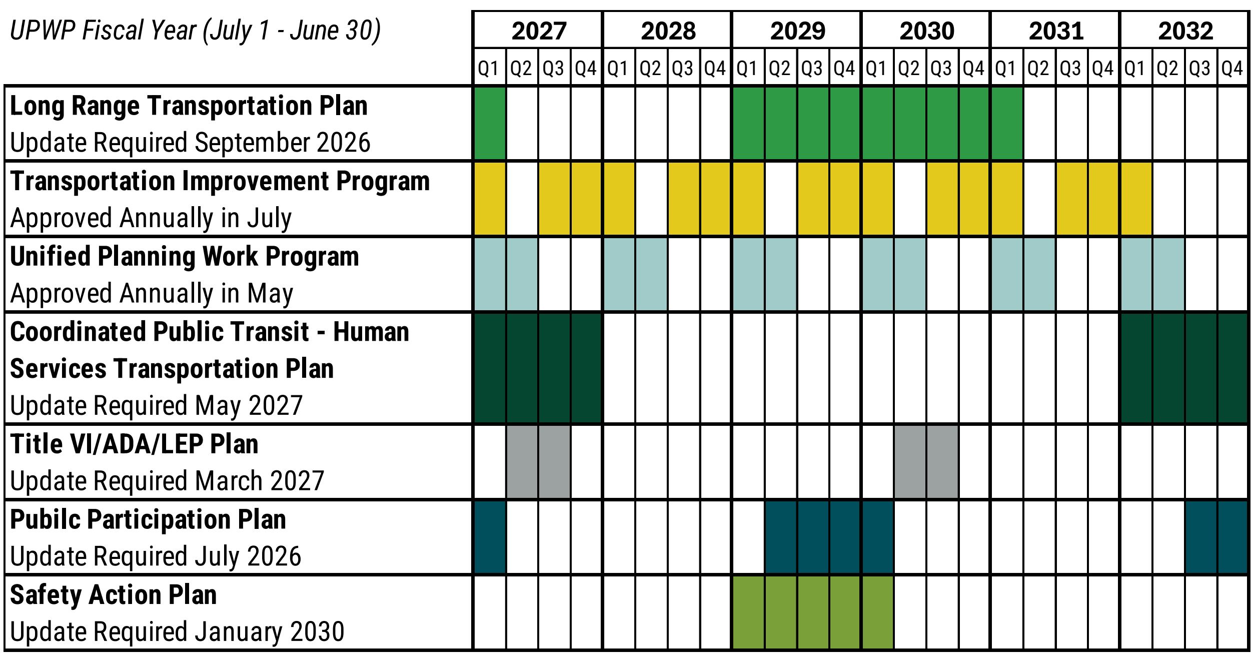
Regional Planning Priorities

The Ozark Transportation Organization outlines regional planning priorities in the Destination 2045 plan.

- A safe transportation system for all users on all modes
- Preserve existing transportation assets and promote fiscal responsibility
- Connected, integrated, multi-modal system
- Build a transportation system that supports a resilient region that is prepared for the future
- Build quality projects that implement best design and engineering practices

Major Activities and Tasks

The Unified Planning Work Program is divided into tasks and work elements identifying how OTO’s time and expenses will be allocated over the fiscal year. Appendix A outlines planning activities in the region that are outside the OTO’s Unified Planning Work Program. The following pages outline each major activity and task, responsible agencies, schedule, resulting products, and proposed funding. Funding is summarized by source and federal share, with matching funds identified. Additional details on prior accomplishments can be found in the FY2026 UPWP Year-End Report, which will be incorporated upon completion in July 2026.



Task 1 – UPWP Program Management and Coordination

Purpose

Activities required to manage the transportation planning process and all UPWP work products on a continual basis by offering professional staff services, managing the work program and budget, executing agreements with partner agencies, and administrative/operational activities required to function as an independent MPO.

Work Elements

1.1 Direct Program Management

1.1.1 Financial and Contract Management

Timeframe – July 2026 to June 2027

- Preparation and submission of quarterly financial reports, regular payment requests, and year-end financial reports per existing agreements
- Maintenance of OTO accounts and budget, with reporting to Board of Directors
- Annual dues administration
- Coordinate contract development, management, and addendums
- Procurement in accordance with the OTO Purchasing manual and applicable guidance

1.1.2 Financial Audit

Timeframe – August 2026 to December 2027

- Conduct an annual and single audit of FY2026 and report to Board of Directors
- Implement measures as suggested by audit

1.1.3 General Administration and Personnel

Timeframe – July 2026 to June 2027

- Manage the day-to-day activities of the structurally independent MPO
- Update memorandums of understanding, as necessary
- Provide administrative services and management (including legal) review of all work products identified in the UPWP
- Legal services
- Policy and bylaws amendments, as necessary
- Develop and improve the internal operations of the MPO
- Personnel management including recruitment, evaluations, and transitions to maintain a professional staff with necessary talent skills, and capacity
- Payroll and benefits administration

1.1.4 Electronic Support for OTO Operations

Timeframe – July 2026 to June 2027

- Ensure technical resources are available to implement the UPWP
- Maintain and update OTO hosted websites and associated services
- Maintain and update social media
- Software and associated updates

    - Information Technology Managed Services, including data backup and cybersecurity

1.2 Unified Planning Work Program

Timeframe – July 2026 to June 2027

- Amendments to the FY2027 UPWP as necessary
- Development of the FY2028 UPWP, including subcommittee meetings and public participation in accordance with the OTO Public Participation Plan, as well as approval through the OTO Board of Directors, MoDOT, FHWA Missouri Division, and FTA Region VII
- UPWP Quarterly Progress Reports
- Invoicing and Year-End Report

1.3 OTO Staff Travel and Training

Timeframe – July 2026 to June 2027

- Travel to meetings and trainings regionally, statewide, and nationally
    - MoDOT Planning Partner Meetings
    - Missouri Highways and Transportation Commission meetings
    - Missouri Public Transit Association Board Meetings
    - Springfield Traffic Advisory Board
    - Ozarks Section of Institute of Transportation Engineers
    - Southwest Missouri Council of Governments
- Training and development of OTO staff and members through relevant educational programs, which could potentially include:
    - Association of MPOs Conferences and Webinars
    - GIS industry-related conferences and training, such as MAGIC or ESRI
    - Institute for Transportation Engineers Conferences and Webinars
    - Transportation Research Board Conferences and Webinars
    - American Planning Association Conferences and Webinars
    - Missouri Public Transportation Association Conferences and Webinars
    - Other relevant training for planning and non-planning staff
    - OTO hosted training for members
    - Employee Educational Assistance
    - Industry memberships as appropriate

1.4 MPO Compliance and Certification

Timeframe – July 2026 to June 2027

- Address items contained in 2025 joint FHWA and FTA federal certification review of the MPO Planning Process
- Monitor guidance from state and federal agencies on the regional transportation process and provide feedback as necessary through the federal register or other engagement process

1.5 OTO Office Relocation

Timeframe – August 2026 to December 2027

The OTO's lease expired after two terms on March 2026 and the OTO has entered a one year lease extension through March 30, 2027. The OTO will need to relocate its office location to accommodate the prior growth of OTO staff and the members of the public that attend the OTO's public meetings including Board of Directors and Technical Planning Committee. OTO only exists to serve the purpose of a Metropolitan Planning Organization (MPO) and Transportation Management Area (TMA) and is funded through USDOT grants and local jurisdiction dues as match. Therefore, the cost associated with the building relocation is 100% related to the function of operating as an MPO.

- New lease and building location for OTO Office (includes, but not limited to, research/review, preparation and execution of new agreements)
- OTO will enter a new lease. Due to this, four months of double rent, utilities, and janitorial services have been factored into the UPWP for the transition of OTO staff and equipment to the new offices. The OTO is also budgeting for permitting, inspection, wiring and configuration setup if needed.
- Items for the move such as movers, IT move support, audio and equipment wiring and set up for conference room(s), furniture for the new space, phone and internet wiring for OTO staff, and signage have been budgeted for in this UPWP.

Anticipated Outcomes

- Implementation of the FY2027 UPWP (ongoing)
- Regular reimbursement requests and quarterly progress reports (ongoing)
- FY2026 Year-End Report (July)
- Adoption of the FY2028 UPWP and execution of associated agreements (May/June)
- Financial reporting to the Board of Directors (quarterly)
- FY2026 Audit (December)
- Legal services and contracts (as needed)
- Attendance of OTO staff and members at relevant meetings and trainings (ongoing)
- Relevant policy and bylaws updates and necessary legal services (as needed)
- Revisions to inter-local agreements and contracts as needed (as needed)
- Continued grant administration of multiple DOT grants (on going)
- Contract services performed by HR, Legal, and Auditing professionals (as needed)
- New office lease contract (November)
- OTO office relocation (January through March)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY2026 year-end report, which will be incorporated upon completion in July 2026.

- Quarterly progress reports, payment requests and year-end report for FY2026
- Quarterly financial reporting to the Board of Directors
- Final dues collection from prior year and preparation of dues for next fiscal year
- FY2025 Single Audit
- FY2026 UPWP amendments and administrative modifications as needed through June 2026
- FY2027 UPWP development and approval
- Conferences and training for staff
- Employment management
- Legal services and contracts
- Grant Administration
- Conflict of Interest Policy and Certifications
- Updated Continuity of Operations Plan
- Contract services performed by HR, Legal and Auditing professionals

Task 2 – Planning Coordination and Outreach

Purpose

Support various committees of the OTO and participate in various community committees directly relating to regional transportation planning activities. Inform and engage the public, media, and other stakeholders in the OTO planning process. Provide the community with an opportunity for meaningful participation in planning process and plan development. Facilitate the planning and implementation of transportation projects and services, while strengthening working relationships among MPO members, MoDOT, and partner agencies.

Work Elements

2.1 OTO Committee Support

Timeframe – July 2026 to June 2027

- Conduct and staff all Board of Directors, Technical Planning Committee, Executive Committee, Local Coordinating Board for Transit, and Traffic Incident Management meetings
- Respond to individual committee requests
- Facilitate and administer any OTO subcommittees formed during the Fiscal Year

2.1.1 Member Attendance at OTO Meetings

Timeframe – July 2026 to June 2027

- OTO member jurisdiction member's time spent at OTO meetings documented for In-Kind match on UPWP Program Agreement

2.2 Local Government and Stakeholder Education and Outreach

Timeframe – July 2026 to June 2027

- Participate in and encourage collaboration among various community committees directly related to transportation and planning
- Educate local governments and other community stakeholder groups about the OTO transportation planning process, federal regulations, and associated documents
- Meet with local governments about their transportation and growth and development planning issues and needs and provide support and technical assistance as necessary
- Continued coordination through the planning process with the Federal Land Management Agency representatives in the MPO area
- Coordination with MoDOT staff at District and Statewide levels

2.3 Public Involvement

Timeframe – July 2026 to June 2027

- Maintain OTO website and public comment tools
- Facilitate public comment periods associated with the Public Participation Plan
- Comply with Missouri Sunshine Law requirements, including record retention
- Annual Public Participation Plan (PPP) Evaluation
- Draft and adopt Public Participation Plan (PPP) Update
- Continue to utilize social media for public education and input
- Publish public comments in the agenda to ensure Board and Committees are informed
- Continue integration of Virtual Public Involvement tools into the public involvement process
- Give Presentations as requested

- Public Participation Plan (PPP) Update Adopted

2.4 Title VI Compliance

Timeframe – July 2026 to June 2027

- Meet federal and state reporting requirements for Title VI and Americans with Disabilities Act (ADA)
- Accept and process complaint forms for Title VI/ADA compliance

Anticipated Outcomes

- Conduct meetings, prepare agendas and meeting minutes for OTO Committees, Subcommittees, and Board of Directors (ongoing monthly)
- Attendance of OTO staff and OTO members at various community committees (ongoing)
- Document meeting attendance for in-kind reporting (monthly)
- Public input tracked and published (as needed)
- Implementation of PPP through website and press release (ongoing)
- Continuously updated websites (ongoing)
- Social media engagement (ongoing)
- Annual PPP Evaluation (April)
- Adopt Updated PPP (July)
- Semiannual DBE reporting submitted to MoDOT (October/April)
- Title VI semiannual reporting and complaint tracking submitted to MoDOT (October/April)
- Public Input for Ad Hoc Studies and Administered Projects (as needed)
- Continued integration of Virtual Public Involvement Tools (ongoing)
- Coordination with MoDOT and FLMA (as needed)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY2026 year-end report, which will be incorporated upon completion in July 2026.

- Meetings, agendas, and minutes for OTO Board of Directors, Committees, and Subcommittees
- Document meeting attendance for in-kind reporting
- Community committee participation
- Annual PPP Evaluation
- Development of updated PPP
- Management of public input
- Social media engagement
- DBE and Title VI reports submitted to MoDOT
- Monthly website maintenance and associated updates
- Integration of Virtual Public Involvement Tools
- Development of PPP

Task 3 – Planning and Implementation

Purpose

Short-and long-range planning activities supporting a multimodal transportation system, supported with best practices, latest available data. Providing for a performance-driven and outcome-based planning process.

Work Elements

3.1 Long Range Transportation Plan

Timeframe – July 2026 to June 2027

- Incorporate *Next Stop 2050* guidance in the planning process
- Process amendments to the long range transportation plan and the Major Thoroughfare Plan
- Continue to integrate known information into the planning process to include data on natural, cultural, and community resources
- Implementation of action items and status summary
- Development and adoption of long range transportation plan update for 2050 (*Next Stop 2050*)

3.2 Performance Measures

Timeframe – July 2026 to June 2027

- Continue to set and monitor performance targets, in coordination with MoDOT and City Utilities
- Annual State of Transportation report, incorporating federally required performance measures and those set in the long range transportation plan
- Incorporate System Performance Report into *Next Stop 2050*

3.3 Congestion Management Process Implementation

Timeframe – July 2026 to June 2027

- Coordinate system performance monitoring, including data collection and analysis
- Review goals and implementation strategies to ensure effective system evaluation
- Conduct before and after analysis of completed projects and their effects on the system
- Update Congestion Management Process as a digital, online product

3.4 Federal Function Classification Maintenance and Updates

Timeframe – July 2026 to June 2027

- Annual call for updates
- Facilitate change requests as necessary

3.5 Freight Planning

Timeframe – July 2026 to June 2027

- Participate in MoDOT freight planning efforts, including the implementation of statewide freight and rail plan
- Continue to identify and review essential freight corridors throughout the region
- Annual review of the STRAHNET system to identify routes in the OTO boundary

3.6 Air Quality Planning

Timeframe – July 2026 to June 2027

- Continued planning process incorporation of alternative modes of transportation
- Monitor air quality and its impact on transportation conformity
- Support the Ozarks Clean Air Alliance and the Ozarks Clean Fuels Coalition, a Department of Energy Clean Cities and Communities Coalition

3.7 Demographic and Geographic Data Management

Timeframe – July 2026 to June 2027

- Continue to develop and maintain the Geographic Information System (GIS) and curate data for transportation planning
- Develop and maintain mapping and graphics for OTO activities and reports, including, but not limited to, the OTO website, OTO publications, and other printed or digital materials
- Support transportation decision-making by collecting and compiling demographics, area development data, and migration statistics into a report on growth trends
- Use hazard assessment database to identify endangered species and flood-vulnerable facilities as associated with potential transportation improvements
- Data acquisition for grants, plans, and performance measures
- GIS license maintenance

3.8 Support for Jurisdictions' Plans

Timeframe – July 2026 to June 2027

- Provide support for member jurisdictions as they develop and implement plans and studies through activities such as consultant scope of service review, committee participation, regional data, and ensuring OTO plan consistency
- Host trainings as requested

3.9 Aerial Pictometry

Timeframe – July 2026 to June 2027

- Cooperatively Purchase Aerial Pictometry with the City of Springfield, City Utilities of Springfield and other local jurisdictions. OTO's cost is approximately 8% of the overall cost of $330,367.50. The remaining cost is funded out of local sources.

Partner Costs		
Christian County	= $	108,483.26
City of Nixa	= $	10,461.40
City of Ozark	= $	12,764.40
City of Republic	= $	4,652.25
City of Springfield	= $	22,924.23
City Utilities	= $	41,730.00
Greene County	= $	104,351.96
Ozarks Transp. Org.	= $	25,000.00
Total Cost	= $	330,367.50

Anticipated Outcomes

- Amendments to the LRTP as necessary (as needed)
- Draft and Adopt updated LRTP (September)
- Performance target updates (February)
- Annual call for updates to the Federal Functional Classification System and other updates as requested (October)
- CMP monitoring (ongoing)
- CMP update as a digital, online product (September)
- Participation in statewide freight planning efforts (ongoing)
- Continued air quality attainment status monitoring (ongoing)
- Report on growth trends and other relevant demographics (March)
- GIS maintenance and mapping, including transportation data (ongoing)
- Travel demand model updates as needed and associated model runs (as needed)
- Annual review of STRAHNET system (August)
- LRTP Implementation Report (August)
- Other projects as needed (as needed)
- Aerial Photography (July)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY2026 year-end report, which will be incorporated upon completion in July 2026.

- *Amended Destination 2045*
- Development of *Next Stop 2050*
- Performance target updates adopted
- Annual State of Transportation Report
- Annual Federal Functional Classification call for projects
- Federal Functional Classification update requests
- Participation in Ozarks Clean Air Alliance
- GIS maintenance and mapping
- Trail dashboard update

Task 4 – Project Selection and Programming

Purpose
Identify and implement priorities within the OTO through the development and maintenance of the Transportation Improvement Program.

Work Elements
4.1 Project Programming
Timeframe – July 2026 to June 2027
- Develop, and revise as necessary, policies and processes for project solicitation and award
- Award funding and program projects into relevant Transportation Improvement Program
- All public involvement activities relating to gathering input for and comments on the Transportation Improvement Program and its amendments
- Complete and publish FY 2027-2030 Transportation Improvement Program
- Develop and draft FY 2028-2031 Transportation Improvement Program
- Process all TIP Amendments and Modifications, including the coordination, advertising, public comment, Board approval, and submissions for MoDOT STIP incorporation
- Maintain and update the OTO TIP project database and web map

4.2 Federal Funds Tracking
Timeframe – July 2026 to June 2027
- Gather obligation information and develop the Annual Listing of Obligated Projects and publish to website within 90 days of the end of the program year
- Monitor OTO suballocated funding balances and publish a semi-annual report
- Track area cost-share projects
- Track reasonable progress on project implementation following programming

4.3 STIP Prioritization and Scenarios
Timeframe – July 2026 to June 2027
- Meet with member jurisdictions and agencies about their transportation planning issues, needs, and planned growth
- Review prioritization criteria and update as necessary, supporting the regional vision and goals
- Develop final recommendations to MoDOT, including unfunded needs, using a subcommittee of the Technical Planning Committee to prioritize projects

Anticipated Outcomes
- Adoption and approval of the FY 2027-2030 Transportation Improvement Program (July)
- Development of the draft FY 2028-2031 Transportation Improvement Program (January – June)
- TIP Amendments and Administrative Modifications as necessary (as needed)
- Maintain online TIP database (ongoing)
- Semiannual Federal Funds Balance Report (November/April)
- Annual Listing of Obligated Projects (September)
- Develop and prioritize potential projects for use of MoDOT system improvement funds (ongoing)
- Award suballocated funding (as needed)
- Call for Projects (as needed)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY 2026 year-end report, which will be incorporated upon completion in July 2026.

- Amendments and Administrative Modifications to the FY 2026-2029 Transportation Improvement Program
- Draft FY 2027-2030 Transportation Improvement Program
- Semiannual Federal Funds Balance Reports
- Annual Listing of Obligated Projects
- MoDOT STIP Prioritization
- Developed and solicited applications for Transportation Alternatives Program (TAP) and Carbon Reduction Program (CRP)
- Expanded OTO TIP project database to include application process

Task 5 – OTO Transit Planning

Purpose

Prepare plans to provide efficient and cost-effective transit service for transit users. City Utilities (CU) is the primary fixed-route transit operator in the OTO region. A fixed route service is provided within the City of Springfield seven days a week. City Utilities also offers paratransit service for those who cannot ride the fixed-route bus due to a disability or health condition.

Work Elements

5.1 Operational Planning

Timeframe – July 2026 to June 2027

- OTO staff shall support operational planning functions with available data
- Occasionally OTO staff, upon the request of City Utilities (CU), provides information toward the National Transit Database Report, such as the data from the National Transit Database bus survey
- Attend the CU Advisory Committee

5.2 Transit Coordination Plan and Implementation

Timeframe – July 2026 to June 2027

- Transit Coordination Plan Implementation with report on status of action items
- Draft and adopt Transit Coordination Plan update
- OTO staffing of the Local Coordinating Board for Transit
- OTO staff to maintain a list of operators developed in the transit coordination plan for use by City Utilities (CU) and other transit providers in the development of transit plans
- Research additional funding for senior centers and human service agencies

5.3 Program Management Plan Implementation

Timeframe – July 2026 to June 2027

- Continue to implement the Program Management Plan
- Conduct call for projects for Section 5310 funding
- Procure vehicles from the Call for Projects as the Designated Recipient
- As part of the TIP process, a competitive selection process will be conducted for selection of projects utilizing relevant federal funds

5.4 Data Collection and Analysis

Timeframe – July 2026 to June 2027

- OTO will assist CU in providing necessary demographic analysis for proposed route and/or fare changes
- OTO's staff assistance in collecting ridership data for use in transit planning and other OTO planning efforts
- Explore barriers to transit use

5.5 Community Support

Timeframe – July 2026 to June 2027

- Support planning efforts to explore improved transit
- Attend Missouri Public Transit Association Board meetings

5.6 ADA/Title VI Appeal Process

Timeframe – July 2026 to June 2027

- OTO staff assistance on CU Transit ADA/Title VI Appeal Process

Anticipated Outcomes

- Transit agency coordination (ongoing)
- Continued Transit Coordination Plan implementation (ongoing)
- Adopt Transit Coordination Plan (May)
- Special studies (as needed)
- Committee meetings, agendas, and minutes (ongoing)
- CU Transit ADA/Title VI Appeals as requested (as needed)
- Data collection (ongoing)
- Regional paratransit coordination (ongoing)
- Let's Go Smart Transportation Collaborative participation (ongoing)
- CU Transit Fixed Route Analysis assistance (as needed)
- Conduct Call for Projects and award funding (as needed)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY 2026 year-end report, which will be incorporated upon completion in July 2026.

- LCBT meetings, agendas, and minutes
- Transit agency coordination
- Let's Go Smart Transportation Collaborative participation
- Call for Projects and Award of FTA 5310 Funding
- Monitored FTA 5310 vehicle delivery and OTO balance
- Regional paratransit coordination

Task 6 – Operations and Demand Management

Purpose
Planning activities to support the efficiency and to manage demand of the transportation system.

Work Elements
6.1 Traffic Incident Management Planning
Timeframe – July 2026 to June 2027
- Coordinate meetings of Traffic Incident Management Committee

6.2 Intelligent Transportation Systems Coordination
Timeframe – July 2026 to June 2027
- Coordination with the Traffic Management Center in Springfield and with City Utilities Transit as needed

6.3 Intelligent Transportation Systems Architecture
Timeframe – July 2026 to June 2027
- Continue to coordinate with MoDOT and members to implement and develop ITS solutions

6.4 Coordinate Employer Outreach Activities
Timeframe – July 2026 to June 2027
- Work with OTO members to identify and coordinate with major employers to develop employer-based programs that promote ridesharing and other transportation demand management (TDM) techniques within employer groups
- Rideshare Program outreach

6.5 Collect and Analyze Data to Determine Potential Rideshare Demand
Timeframe – July 2026 to June 2027
- Gather and analyze data to determine the best location in terms of demand to target ridesharing activities

6.6 Van Pool Program
Timeframe – July 2026 to June 2027
- Research potential for van pool program in area (including partnering with veteran's services)
- Work with possible major employers to see feasibility at employer locations

Anticipated Outcomes
- ITS coordination (ongoing)
- Annual report of TDM activities (June)
- Van Pool Program Development (multi-year process – ongoing)
- Recommendations for ITS solutions (as needed)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY 2026 year-end report, which will be incorporated upon completion in July 2026.

- TIM Implementation Report
- ITS coordination
- Annual report of TDM activities
- TIM committee meetings including self-assessment

Task 7 – MoDOT Studies and Data Collection

Purpose

MoDOT, in coordination with OTO and using non-federal funding, performs several activities to improve the overall efficiency of the metropolitan transportation system.

Work Elements

7.1 MoDOT Transportation Studies and Data Collection

Timeframe – July 2026 to June 2027

- Traffic Count Program to provide hourly and daily volumes for use in the Congestion Management Process, Long Range Transportation Plan, and Travel Demand Model
- Transportation studies conducted to provide accident data for use in the Congestion Management Process
- Speed studies conducted to analyze signal progression to meet requirements of the Congestion Management Process
- Miscellaneous studies to analyze congestion along essential corridors may also be conducted
- Maintenance of the MoDOT travel time collection units

MODOT POSITION	ANNUAL SALARY	PERCENTAGE	ELIGIBLE
TRAFFIC CENTER MANAGER	$116,337.60	5%	$5,816.88
SR INFO SYSTEMS TECHNOLOGIST	$61,249.44	30%	$18,374.83
TRAFFIC STUDIES SPECIALIST	$65,335.68	5%	$3,266.78
SENIOR TRAFFIC STUDIES SPECIALIST	$76,207.20	30%	$22,862.16
TOTAL MODOT DIRECT SALARIES			$50,320.65

Anticipated Outcomes

- Annual traffic counts within the OTO area for MoDOT roadways (April)
- Annual crash data (October)
- Speed studies (March through May)
- Maintenance of the MoDOT travel time collection units (as needed)

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY2026 year-end report, which will be incorporated upon completion in July 2026.

- Annual traffic counts within the OTO area for MoDOT roadways
- Annual crash data
- Speed studies
- Signal timing
- Maintenance of the MoDOT travel time collection units

2.5% Set Aside Work Program and Complete Streets

Task 8 - Safe and Accessible Transportation Options

Purpose

MoDOT, in coordination with OTO and using non-federal funding, performs several activities to improve the overall efficiency of the metropolitan transportation system.

This section contains tasks for developing safe and accessible transportation options and work for complete streets. This task is utilizing the 2.5% ($15,593) set aside of Safe and Accessible Transportation Options Planning funds for the OTO and $69,091 in additional eligible activities for 100% funding for eligible Complete Streets projects through FHWA. This task incorporates planning processes that ensure the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles. The OTO currently works towards safe and accessible transportation options as demonstrated by work tasks throughout the UPWP.

Work Elements

8.1 Transportation Options Best Practices

Timeframe – July 2026 to June 2027

- Research best practices around active transportation, complete streets, and mobility options, as well as provide support as needed to member jurisdictions on these topics

8.2 Complete Streets

Timeframe – July 2026 to June 2027

- Maintain complete streets toolbox

8.3 Bicycle and Pedestrian Transportation

Timeframe – July 2026 to June 2027

- Maintain OTO Trail dashboard and work to fill in gaps
- Update the safety analysis of bicycle and pedestrian crashes throughout the OTO area
- Develop and maintain pedestrian crash maps and relevant non-motorist safety data
- Work with member jurisdictions to identify funding and timelines for potential trail projects, especially projects that address gaps in connectivity

8.4 Active Transportation Planning and Implementation

Timeframe – July 2026 to June 2027

- Implement strategies for active transportation as identified in OTO bicycle and pedestrian plans, including *Towards A Regional Trail System*, *Statement of Priorities for Sidewalks and On-Street Bicycle and Pedestrian Infrastructure*, and *Regional Bicycle and Pedestrian Trail Investment Study*
- Coordinate and monitor regional activities through the Bicycle and Pedestrian Advisory Committee
- Research best practices around active transportation, complete streets, and mobility options, as well as provide support as needed to member jurisdictions on these topics

- Work with member jurisdictions to identify project elements to increase safe and accessible options for multiple travel modes for people of all ages and abilities

8.5 OTO Staff Meetings Attendance

Timeframe – July 2026 to June 2027

- *MPO Staff to travel to meetings and training regionally and statewide related to active transportation options*
    - Ozark Greenways Technical Committee
    - Transportation Collaborative

8.6 OTO Bicycle and Pedestrian Advisory Committee Support

Timeframe – July 2026 to June 2027

- Conduct and staff the Bicycle and Pedestrian Advisory Committee Meeting
- Respond to individual committee requests

8.7 Safety Action Plan

Timeframe – July 2026 to June 2027

- Incorporate *Destination Safe Streets* guidance into the planning process
- Process amendments to the Safety Action Plan
- Implementation of action items and status summary
- Scope the next update to *Destination Safe Streets*

Anticipated Outcomes

- Bicycle and Pedestrian Crash Maps (ongoing)
- Implementation of best practices for active transportation (ongoing)
- Work with Bicycle and Pedestrian Transportation Committee (ongoing)
- Identify trail projects and potential funding to ungap the regional trail map through project prioritization (ongoing)
- Attendance of OTO staff and members at relevant meetings (ongoing)
- Conduct meetings, prepare agendas and meeting minutes for Bicycle and Pedestrian Advisory Committee (ongoing)
- Annual Bicycle/Pedestrian Implementation Report (May)
- Resources for active transportation best practices and any associated trainings (ongoing)
- Continued development of trail projects for eventual construction (ongoing)
- Bicycle and Pedestrian Safety Analysis (June)
- Maintain Complete Streets Toolbox (ongoing)
- Trail Dashboard Maintenance and Maps (ongoing)

Prior Year Accomplishments

- Maintained Complete Streets Toolbox
- Best practices for active transportation
- Bicycle and Pedestrian Crash Maps and Analysis
- Annual Bicycle/Pedestrian Implementation Report
- Continued development of trail projects for eventual construction
- Trail Dashboard Maintenance and Maps

Task 9 – Studies and Project Administration

Purpose

Conduct special transportation studies as requested by the OTO Board of Directors, subject to funding availability. Priority for these studies shall be given to those projects that address recommendations and implementation strategies for the long range transportation plan. These are studies and projects utilizing Surface Transportation Block Grant funding. OTO will utilize $281,420 in Surface Transportation Block Grant (STBG) towards Task 9 in addition to CPG funds.

Work Elements

9.1 Other Transportation Studies

Timeframe – July 2026 to June 2027

- Studies requested by member jurisdictions to examine trail or road alignments, traffic, parking, safety, walkability or land use

9.2 Administration of Local Jurisdiction Projects

Timeframe – July 2026 to June 2027

- Oversee the project administration of local jurisdiction projects as needed
- OTO Transportation Engineer assistance for local jurisdictions with project administration on OTO allocated projects.
- OTO Transportation Engineer assistance for local jurisdictions with project administration on MoDOT system projects.

9.3 Information for Grants

Timeframe – July 2026 to June 2027

- Provide data to OTO members with developing applications for discretionary funding
- Review notices of funding availability to determine alignment of OTO planning documents with funding requirements and focal areas
- Maintain grant website page and newsletter with grant resources for local jurisdictions

9.4 Transportation Consultant/Modeling Services

Timeframe – July 2026 to June 2027

- Travel demand model scenarios to assist with long range transportation plan development and implementation
- Contracted data collection efforts to support OTO planning projects, signal timing, and transportation decision-making
- Benefit cost analysis and grant data services
- Manage consultant contracts for studies for scoping and design of future transportation projects

Anticipated Outcomes

- Project administration (ongoing)
- Other studies completed (as needed)
- Data and support letters (as needed)
- Travel demand model scenarios (as needed)
- Consultant contracts for studies (as needed)

Prior Year

- Assisted local jurisdictions with project administration on 27 OTO allocated projects
- Continued support for area comprehensive plan updates
- Grant application review and support letters
- Reviewed BUILD Grant/RURAL Grant opportunities

Funding Tables

The work contained in the FY2027 Unified Planning Work Program (UPWP) is supported by financial grants and in-kind resources from federal, state, and local government sources, as well as OTO surplus funding. The total estimated costs for the FY2027 UPWP is $1,756,740; with $1,422,329 in federal dollars and $334,411 in state, local, and in-kind dollars. The use of in-kind dollars allows the OTO to utilize an 82.48% federal reimbursement rate. Funding details are found in seven tables, described below.

- Table 1 – Task Budget Summary
- Table 2 – Funding Totals – this table presents the funding from all sources for all of the work elements of the UPWP
- Table 3 – Anticipated Contracts by Cost & Equipment Over $5,000
- Table 4 – Consolidated Planning Grant (CPG)/Surface Transportation Block Grant (STBG) Funding FY2027
- Table 5 – Budgeted Revenue for Actual Costs FY2027
- Table 6 – Total Available Revenue for FY2027 UPWP Work Activities
- Table 7 – FY2027 UPWP Budget

Table 1
Task Budget Summary

Consolidated Planning Grant PL

Tasks	Estimated Total Cost	Responsible Agency	Consultant Contract
Task 1 – UPWP Program Management and Coordination	$394,413		
1.1 Direct Program Management			
1.1.1 Financial and Contract Management		*OTO*	*Yes*
1.1.2 Financial Audit		*OTO*	*Yes*
1.1.3 General Administration and Personnel		*OTO*	*Yes*
1.1.4 Electronic Support for OTO Operations		*OTO*	*Yes*
1.2 Unified Planning Work Program		*OTO*	*No*
1.3 OTO Staff Travel and Training		*OTO*	*No*
1.4 MPO Compliance and Certification		*OTO*	*No*
1.5 OTO Office Relocation		*OTO*	*Yes*
Task 2 – Planning Coordination and Outreach	$339,762		
2.1 OTO Committee Support		*OTO*	*No*
2.1.1 Member Attendance at OTO Meetings		*OTO*	*No*
2.2 Local Government and Stakeholder Education and Outreach		*OTO*	*No*
2.3 Public Involvement		*OTO*	*No*
2.4 Title VI Compliance		*OTO*	*No*
Task 3 – Planning and Implementation	$270,128		
3.1 Long Range Transportation Plan		*OTO*	*Yes*
3.2 Performance Measures		*OTO*	*No*
3.3 Congestion Management Process Implementation		*OTO*	*No*
3.4 Federal Functional Classification Maintenance and Updates		*OTO*	*No*
3.5 Freight Planning		*OTO*	*No*
3.6 Air Quality Planning		*OTO*	*No*
3.7 Demographic and Geographic Data Management		*OTO*	*Yes*
3.8 Support for Jurisdictions' Plans		*OTO*	*No*
3.9 Aerial Pictometry		*City of Springfield*	*Yes*
Task 4 – Project Selection and Programming	$99,489		
4.1 Project Programming		*OTO*	*Yes*
4.2 Federal Funds Tracking		*OTO*	*No*
4.3 STIP Prioritization and Scenarios		*OTO*	*No*
Task 5 – OTO Transit Planning	$63,952		
5.1 Operational Planning		*OTO*	*No*
5.2 Transit Coordination Plan and Implementation		*OTO*	*No*
5.3 Program Management Plan Implementation		*OTO*	*No*
5.4 Data Collection and Analysis		*OTO*	*No*
5.5 Community Support		*OTO*	*No*
5.6 ADA/Title VI Appeal Process		*OTO*	*No*

Tasks	Estimated Total Cost	Responsible Agency	Consultant Contract
Task 6 – Operations and Demand Management	$31,976		
6.1 Traffic Incident Management Planning		*OTO*	*No*
6.2 Intelligent Transportation Systems Coordination		*OTO*	*No*
6.3 Intelligent Transportation Systems Architecture		*OTO*	*No*
6.4 Coordinate Employer Outreach Activities		*OTO Springfield*	*No*
6.5 Collect & Analyze Data to Determine Potential Demand		*OTO*	*No*
6.6 Van Pool Program		*OTO*	*No*
Task 7 – MoDOT Studies and Data Collection	$50,321		
7.1 MoDOT Transportation Studies and Data Collection		*MoDOT SW*	*No*
TOTAL	$1,250,041		

2.5% Set Aside/Complete Streets

Tasks	Estimated Total Cost	Responsible Agency	Consultant Contract
Task 8 – Complete Streets and 2.5 % Set Aside Safe and Accessible Transportation Options - $84,684 – 100% Reimbursement	$84,684	OTO	
8.1 Transportation Options Best Practices		*OTO*	*No*
8.2 Complete Streets		*OTO*	*No*
8.3 Bicycle & Pedestrian Transportation		*OTO*	*No*
8.4 Active Transportation Planning and Implementation		*OTO*	*No*
8.5 OTO Staff Meeting Attendance		*OTO*	*No*
8.6 OTO Bicycle and Pedestrian Advisory Committee Support		*OTO*	*No*
8.7 Safety Action Plan		*OTO*	*No*
TOTAL	$84,684		

STBG

Tasks	Estimated Total Cost	Responsible Agency	Consultant Contract
Task 9 – Studies and Project Administration	$422,015		
9.1 Other Transportation Studies		*OTO*	*Potentially*
9.2 Administration of Local Jurisdiction Projects		*OTO*	*No*
9.3 Information for Grants		*OTO*	*No*
9.4 Transportation Consultant/Modeling Services		*OTO*	*Yes*
TOTAL	$422,015		

FTA 5307 (City Utilities) – Appendix A

Tasks	Estimated Total Cost	Responsible Agency	Consultant Contract
Task 10 – CU Transit Planning	$210,000		
10.1 Operational Planning		*City Utilities*	*No*
10.2 ADA Accessibility Planning		*City Utilities*	*No*
10.3 Transit Fixed Route/Regional Service Analysis Imp.		*City Utilities*	*No*
10.4 Service Planning		*City Utilities*	*No*
10.5 Financial Planning		*City Utilities*	*No*
10.6 Competitive Contract Planning		*City Utilities*	*No*
10.7 Safety, Security, and Drug/Alcohol Control Planning		*City Utilities*	*No*
10.8 Transit Coordination Plan Implementation		*City Utilities*	*No*
10.9 Program Management Plan Implementation		*City Utilities*	*No*
10.10 Data Collection and Analysis		*City Utilities*	*No*
TOTAL	$210,000		

Table 2

Funding Totals

	Local Funding			Federal Funding							
Task	**Local Match 14.5792%**	**City Utilities**	**In-Kind 2.0690%**	**CPG 61.8972%**	**STBG 16.4918%**	**FTA Complete Streets 4.0489%**	**Set Aside Safe & Access Trans .9138%**	**5310**	**5307**	**Total**	**Percent (%)**
1	$ 69,092	$ -	$ -	$ 325,321	$ -		$ -		$ -	$ 394,413	23.11%
2	$ 29,518	$ -	$ 30,000	$ 280,244	$ -		$ -		$ -	$ 339,762	19.91%
3	$ 42,011	$ -	$ -	$ 197,810	$ -		$ -		$ -	$ 239,821	14.05%
3.9			$ 5,307	$ 25,000						$ 30,307	1.78%
4	$ 17,428	$ -	$ -	$ 82,061	$ -		$ -		$ -	$ 99,489	5.83%
5	$ 11,203	$ -	$ -	$ 52,749	$ -		$ -		$ -	$ 63,952	3.75%
6	$ 5,601	$ -	$ -	$ 26,375	$ -		$ -		$ -	$ 31,976	1.87%
8	$ -	$ -	$ -	$ -	$ -	$ 69,091	$ 15,593		$ -	$ 84,684	4.96%
9	$ 73,930	$ -	$ -	$ 66,665	$ 281,420		$ -		$ -	$ 422,015	24.73%
Total	$ 248,783	$ -	$ 35,307	$1,056,225	$ 281,420	$ 69,091	$ 15,593		$ -	$ 1,706,419	
Total of CPG/STBG Expenses										$ 1,706,419	100.00%
7	Value of MoDOT "Direct Cost"									$ 50,321	
Total of CPG/STBG Work Program										$ 1,756,740	
10	$ -	$ 42,000	$ -	$ -	$ -		$ -		$ 168,000	$ 210,000	
Totals	$ -	$ 42,000	$ -	$ -	$ -		$ -		$ 168,000		
Total of Transportation Planning Work										$ 1,966,740	

Table 3

Anticipated Contracts by Cost & Equipment Over $5,000 (Tasks 1-9)

Cost Category	Budgeted Amount FY2027	Equipment Purchase
Building Lease (Current Location)	$ 42,570.00	No
Building Lease (New Location)	$ 155,290.00	No
Cleaning Services	$ 9,000.00	No
Data Acquisition	$ 20,000.00	No
ESRI Licensing	$ 7,000.00	No
Insurance (Directors & Officers, Errors & Omissions, Professional Liability, Workers Compensation, Network Defender)	$ 15,083.00	No
IT Managed Services	$ 14,000.00	No
Online TIP Tool	$ 25,000.00	No
Professional Services for Operations (Accounting, Audit, HR, Legal)	$ 37,000.00	No
Transportation Consultant/Modeling Services:		No
Studies as needed	$ 75,000.00	No
Travel Demand Model Update	$ 5,000.00	No

Table 4

CPG/STBG Eligible Funding FY2027

Total Value of OTO/Springfield Metropolitan Transportation Planning Work Tasks 1-6 & 9	$	1,621,735
Plus Value of Task 7 MoDOT Direct Costs Credit	$	50,321
Total Value of OTO/Springfield Metropolitan Transportation Planning Work	$	1,672,056
Federal Pro-Rata Share		80%
Federal CPG & STBG Funding Eligilble	$	1,337,645
Task 8 Federal CPG 2.5% Set Aside and Complete Streets	$	84,684
Federal Pro-Rata Share		100%
Additional Federal 2.5% Set Aside CPG Funding Eligible	$	84,684.00

*The value of MoDOT Direct Costs (Traffic Studies) makes an additional $40,256.80 ($50,321 X .80) of Federal CPG funding available for budgeted actual cost. The total direct cost value amount of $50,321 allows the actual cost of CPG funded transportation planning costs to be funded at 82.48% federal.

Table 5

Budgeted Revenue for Actual CPG/STBG Costs FY2027

Ozarks Transportation Organization Revenue	Total Amount Budgeted	
Federal CPG Funding Eligible	$	1,056,225
Federal CPG 2.5% Set Aside & Complete Streets	$	84,684
Total CPG Revenue	$	1,140,909
Surface Transportation Block Grant	$	281,420
Local Match to be Provided	$	248,783
Value of In-Kind Match	$	35,307
MoDOT Direct Costs	$	50,321
Total OTO Revenue	**$**	**1,756,740**

City Utilities FTA 5307 Revenue	Total Amount Budgeted	
Federal FTA 5307 Funding	$	168,000
City Utilities Local Match Provided	$	42,000
Total City Utilities Planning Revenue	**$**	**210,000**

Table 6

Consolidated Planning Grant Available Balance

OTO CPG Fund Balance as of 7/1/2025 (includes FY 2026 estimated allocation)*	$	1,933,839
Less FY2026 CPG Program Agreement	$	(1,052,051)
PLUS FY2027 CPG Expected Allocation	$	818,453
TOTAL Estimated CPG Funds Available for FY2027 UPWP	$	1,700,241
LESS CPG Funds Programmed for FY2027	$	(1,140,909)
Remaining Unprogrammed Balance	**$**	**559,332**

Justification for Carryover Balance

The projected carryover balance of $559,332 represents less than one year of federal planning funding allocations to OTO. OTO is funded by a combined Federal Highway and Federal Transit grant through the Missouri Department of Transportation.

Table 7

UPWP FY2027 Budget

	BUDGETED FY2027 Jul '26 - Jun '27
REVENUE	
Grant Revenue	
Consolidated Planning Grant (CPG) FHWA & FTA	$ 1,140,909
Local Jurisdiction Dues/Project Fees Match	$ 189,212
Local Jurisdiction Studies Match	$ 15,000
Surface Transportation Block Grant - FHWA	$ 281,420
Total Grant Revenue	$ 1,626,541
In-Kind Match/Direct Costs	$ 85,628
OTO Local Match	$ 44,571
Total Grant Revenue and Local Match	$ 1,756,740
EXPENDITURES	
Personnel Services	
Salaries and Fringe	$ 1,100,000
Mobile Data Plans	$ 3,300
Payroll Services	$ 3,500
Professional Services (Acctng, Audit, HR, Legal)	$ 37,000
Total Personnel	$ 1,143,800
Operating	
Dues/Memberships	$ 7,220
Education/Training/Travel	$ 29,400
Meeting Expense	$ 8,000
Legal/Bid Notices	$ 600
Postage/Postal Services	$ 500
Printing/Mapping Services	$ 1,600
Staff Mileage Reimbursement	$ 2,000
Telephone/Internet	$ 7,200
Vehicle Maintenance/Fuel	$ 3,000
Total Operating	$ 59,520
Commodities	
Office Supplies/Furniture	$ 4,500
Public Input Promotional Items	$ 800
Public Involvement Advertising	$ 2,000
Publications	$ 650
Total Commodities	$ 7,950

	BUDGETED FY2027
	Jul '26 - Jun '27
Information Technology	
Computer Upgrades/Equip Replace	$ 7,000
GIS Licenses	$ 7,000
IT Maintenance Contract	$ 14,000
Software	$ 5,000
Webhosting	$ 3,000
Total Information Technology	$ 36,000
Insurance	
Auto Insurance	$ 600
Errors and Omissions	$ 6,766
General Liability/Property	$ 10,728
Workers Compensation	$ 2,160
Network Defender	$ 1,685
Total Insurance	$ 21,939
Services/Projects	
Aerial Photography	$ 25,000
Data Acquisition	$ 20,000
TIP Tool Maintenance	$ 24,933
Trans Consulting Services	$ 75,000
Travel Demand Model Update	$ 5,000
Total Services	$ 149,933
Building	
Building Lease	$ 197,860
Maintenance	$ 1,000
Office Cleaning	$ 11,580
Office Relocation	$ 37,000
Utilities	$ 4,530
Total Building	$ 251,970
In-Kind Match Expense	
Direct Cost - MoDOT Salaries	$ 50,321
Aerial Photography	$ 5,307
Membership Attendance at Meetings	$ 30,000
Total In-Kind Match	$ 85,628
Total Expenditures	$ 1,756,740
Net Ordinary Income	$ -

A – Related Planning Activities

FTA 5307 - City Utilities Work Program

Task 10 – CU Transit Planning

Purpose

Activities by City Utilities (CU) Transit utilizing Transit Planning funds. CU is the primary fixed-route transit operator in the OTO region. Fixed route service is provided within the City of Springfield seven days a week. City Utilities also offers paratransit service for those who cannot ride the fixed-route bus due to a disability or health condition.

Work Elements

10.1 Operational Planning

Timeframe – July 2027 to June 2028

- Replacement of bus shelter and pads as needed.
- City Utilities Transit grant submittal and tracking.
- City Utilities Transit collection and analysis of data required for the National Transit Database Report, both monthly and annual.
- City Utilities Transit participation in Ozarks Transportation Organization committees and related public hearings.
- CU Transit collection of data required to implement the requirements of the Americans with Disabilities Act and non-discriminatory practices (FTA Line Item Code 44.24.00)
- CU Transit development of route and schedule alternatives to make services more efficient and cost-effective within current hub and spoke system operating within the City of Springfield (FTA Line Item Code 44.23.01)

10.2 ADA Accessibility Planning

Timeframe – July 2027 to June 2028

- CU Transit plans ADA accessibility projects for non-traditional ADA projects funded by Section 5310 grants.

10.3 Transit Fixed Route/Regional Service Analysis Implementation

Timeframe – July 2027 to June 2028

- CU will seek various funding sources in the form of competitive and formula grants to replace 7 fixed route diesel 2013 Gilligs that are past their useful lives.
- CU will implement recommendations of the ConnectSGF Transit Optimization Study.
- CU will conduct a follow up study to ConnectSGF to look at metrics for investment, system enhancements, and benchmarks.

10.4 Service Planning

Timeframe – July 2027 to June 2028

- Collection of data from paratransit operations as required.
- Title VI service planning.

10.5 Financial Planning

Timeframe – July 2027 to June 2028

- CU Transit preparation and monitoring of long and short-range financial and capital plans and identification of potential revenue sources.

10.6 Competitive Contract Planning

Timeframe – July 2027 to June 2028

- CU Transit will study opportunities for transit cost reductions using third-party and private sector providers.

10.7 Safety, Security, and Drug/Alcohol Control Planning

Timeframe – July 2027 to June 2028

- Implementation of additional safety and security policies as required by federal legislation.
- CU will review its Transit Agency Safety Plan and ensure compliance.

10.8 Transit Coordination Plan Implementation

Timeframe – July 2027 to June 2028

- Updating and implementation of the Transit Coordination Plan, due to Section 5310 grants and MAP-21 changes – to include annual training for applicants of 5310 funding and a focus on education, including media outreach.

10.9 Program Management Plan Implementation

Timeframe – July 2027 to June 2028

- Review the existing program management plan to ensure compliance with FAST Act and future reauthorization.

10.10 Data Collection and Analysis

Timeframe – July 2027 to June 2028

- Update demographics for CU's Title VI and LEP Plans as needed.
- CU will collect and analyze ridership data for use in transit planning and other OTO planning efforts.
- TAM Plan – As an agency on MoDOT's TAM plan, CU gathers data, performs asset analysis and reporting activities to provide data to MODOT for inclusion in the MODOT TAM Plan.
- PTASP Plan – CU will be gathering safety risk data, establishing benchmarks and participating in reporting activities for the PTASP plan as required by FTA in 49 CFR Part 637.

Anticipated Outcomes

- Operational Planning
- ADA Accessibility Planning
- Service Planning
- Financial Planning
- Competitive Contract Planning
- Safety, Security and Drug and Alcohol Planning
- Data Collection and Analysis

Prior Year Accomplishments

Additional details on prior accomplishments can be found in the FY2026 year-end report, which will be incorporated upon completion in July 2027.

- Operational Planning
- ADA Accessibility Planning
- Fixed Route Analysis
- Service Planning
- Financial Planning
- Competitive Contract Planning
- Safety, Security and Drug and Alcohol Planning
- Transit Coordination Plan
- Data Collection and Analysis

Location of Referenced Documents

FY2026 UPWP – https://www.ozarkstransportation.org/uploads/documents/UPWPFY2026FINAL.pdf

Public Participation Plan - https://www.ozarkstransportation.org/uploads/documents/Public-Participation-Plan-2023-Final-Approved.pdf

Public Participation Plan Annual Evaluation -
https://www.ozarkstransportation.org/uploads/documents/PPP-Evaluation-2023.pdf

Transportation Plan 2045 -
https://www.ozarkstransportation.org/uploads/documents/Amendment8_Destination2045_01162025.pdf

Regional Bicycle and Pedestrian Trail Investment Study
https://media.ozarkstransportation.org/documents/Towards-A-Regional-Trail-System.pdf
https://media.ozarkstransportation.org/documents/OTO_Trail_Investment_Study_Complete.pdf
https://media.ozarkstransportation.org/documents/OTO_TIS_Nixa_Addendum.pdf

Bylaws - https://www.ozarkstransportation.org/our-resources/policies

Title VI Program - https://www.ozarkstransportation.org/uploads/documents/OTO-Title-VI-ADA-Program-2024.pdf

Limited English Proficiency Plan - www.ozarkstransportation.org/uploads/documents/Final-adopted-OTO-LEP-2024.pdf

Congestion Management Process - https://www.ozarkstransportation.org/uploads/documents/CMP-Report-2024.pdf

Bicycle and Pedestrian Report - https://www.ozarkstransportation.org/uploads/documents/Bicycle-Pedestrian-Implementation-Report-CY-2023.pdf

State of Transportation Report – https://www.ozarkstransportation.org/what-we-do/state-of-transportation

Clean Air Action Plan - https://media.ozarkstransportation.org/documents/2020CAAP.pdf

FY 2026-2029 Transportation Improvement Program and Amendments -
https://www.ozarkstransportation.org/what-we-do/transportation-improvement-program

Annual Listing of Obligated Projects -
https://www.ozarkstransportation.org/uploads/documents/FY2024ALOPReport.pdf

Federal Funds Balance Report - https://www.ozarkstransportation.org/what-we-do/transportation-improvement-program/federal-funds-status

Transit Coordination Plan - https://www.ozarkstransportation.org/uploads/documents/TCP-2022-Approved.pdf

Program Management Plan - https://www.ozarkstransportation.org/uploads/documents/OTO-PMP-2024-Update.pdf

Year End UPWP Progress Report – To be updated upon year end.