



OZARKS TRANSPORTATION ORGANIZATION  
A METROPOLITAN PLANNING ORGANIZATION

LOCAL COORDINATING BOARD FOR TRANSIT MEETING MINUTES

May 14, 2026

3:00 p.m.

This meeting took place in person and via electronic means.

ATTENDEES

George Buchanan	Andrea Swope	Afton Harper (late)	Zach Young
Cabrini Johnson	Jacob Wimsatt	Aishwarya Shrestha	Latisha Bartee
Sandra Grube			

STAFF PRESENT

David Knaut

I. WELCOME

OTO staff brought the meeting to order at 03:05 pm and introductions were made. LCBT did not have a quorum at the start of the meeting and decided to go ahead with informational items starting with agenda item V. Transit Coordination Plan.

II. TRANSIT COORDINATION PLAN

OTO staff provided background information on the Transit Coordination Plan (TCP) for new members and members of the public, followed by an update on the work that has been completed since the last meeting. The next phase of the TCP will be public outreach, and discussion was held on different strategies and potential events to gather input.

III. SECTION 5310 CALL-FOR-PROJECT TIMELINE

OTO staff presented a possible timeline for the next Section 5310 call for projects in July of 2026 with planned OTO board approval in September of 2026. Staff proposed a special LCBT meeting in June to adopt the scoring for the call for projects and will follow up with LCBT members on when to schedule the meeting. Discussion was held on the timeline when funding needs to be expended.

Following item III. quorum was reached and the LCBT decided to return to order of the posted agenda.

IV. APPROVAL OF THE MAY 14, 2026, AGENDA

Ms. Swope made a motion, seconded by Mr. Buchanan, to approve the agenda of 05-14-2026. The motion passed.

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V. APPROVAL OF THE AUGUST 14, 2025, NOVEMBER 13, 2025, AND FEBRUARY 12, 2026, MINUTES

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Mr. Buchanan made a motion, seconded by Ms. Swope, to approve the minutes of 08-14-2025, 11-13-2025 and 02-12-2026. The motion passed.

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VI. 2026 CHAIR/ VICE-CHAIR

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Ms. Swope made a motion to confirm George Buchanan as chair and approve Andrea Swope as Vice-Chair for the calendar year 2026, motion was seconded by Mr. Buchanan. The motion passed.

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VII. PROGRAM MANAGEMENT PLAN UPDATE

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OTO staff presented the updated Program Management Plan (PMP). The PMP outlines how section 5310 program of the Federal Transit Administration (FTA) is administered for the OTO region. Following the last call for projects for non-traditional funding, the OTO found that the plan needed to be updated to clarify processes between funding administered by OTO and City Utilities (CU) Transit. Staff highlighted the changes in the update with a focus on clarifying the roles and responsibilities of OTO and CU Transit as designated recipients and the update of the project selection criteria process. The draft PMP was posted for public comment prior to the LCBT meeting for 15 days without receiving any additional comments. Mr. Wimsatt made a motion recommending approval of the updated Program Management Plan to the OTO Executive Director, seconded by Ms. Swope. Motion passed.

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VIII. FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA) REGULATIONS

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OTO staff gave a presentation about Federal Motor Carrier Safety Administration (FMCSA) regulations for subrecipients that provide passenger transportation. Staff highlighted which sections are especially important to human service transportation providers and informed the LCBT of an upcoming training opportunity in June.

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IX. MEMBER UPDATES

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No member updates were given.

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X. TRANSIT RELATED PUBLIC COMMENTS

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OTO staff shared the comments that were received between December 2025 and May 2026.

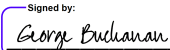
The LCBT will schedule a special meeting for June 2026 to adopt the scoring criteria and guidebook for a July 2026 Call for Projects for Section 5310 funding administered by OTO.

The next regular scheduled meeting will be on August 13, 2026.

The meeting was adjourned at 4:10 pm.

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Approved on 06/15/2026.

Attested By:   
Signed by:  
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George Buchanan, LCBT Chair