



OZARKS TRANSPORTATION ORGANIZATION  
A METROPOLITAN PLANNING ORGANIZATION

LOCAL COORDINATING BOARD FOR TRANSIT MEETING MINUTES

August 8, 2024

3:00 p.m.

This meeting took place in person and via electronic means.

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ATTENDEES

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Bill Achor	Stacie Amschler	Greg Drake
Christy Evers	Rene Frazier	Brandie Fisher
Andrea Swope	Jacob Wimsatt	

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STAFF PRESENT

Sara Fields  
David Knaut

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I. WELCOME

Mr. Knaut brought the meeting to order at 03:01 pm and introductions were made.

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II. APPROVAL OF THE MAY 2, 2024, AND THE JUNE 27, 2024, MINUTES.

Ms. Frazier made a motion, seconded by Mr. Achor, to approve the minutes of 05-02-24 and 06-27-24. The motion passed.

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III. APPROVAL OF 08-08-2024 AGENDA

Ms. Fisher made a motion, seconded by Mr. Achor, to approve the agenda for 08-08-2024. The motion passed.

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IV. PROGRAM MANAGEMENT PLAN UPDATE

OTO staff presented the updated Program Management Plan (PMP). The PMP outlines how section 5310 program of the Federal Transit Administration (FTA) is administered for the OTO region. The plan needed to be updated as part of the process of OTO becoming a designated recipient of FTA grant funds. Staff highlighted the changes in the update with a focus on the sub-recipient oversight and reporting requirements. Discussion was held regarding sub-recipient reporting. Bill Achor made a motion recommending approval of the updated Program Management Plan to the OTO Board of Directors, seconded by Rene Frazier. Motion passed. Following approval, OTO staff stated that PMP will be posted for public comment prior to the OTO Board of Directors' meeting for at least 15 days.

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V. SECTION 5310 CALL-FOR-PROJECTS

OTO staff presented a possible timeline for the next Section 5310 call for projects in the beginning of calendar year 2025 depending on FTA's approval of OTO becoming a designated recipient. Staff also

talked about different procurement options for vehicles when becoming a designated recipient. Discussion was held on the timeline and potential vehicle types.

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## VI. MEMBER UPDATES

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OTO staff shared public comments which were received by OTO this year. CU Transit reported that they received 6 new vehicles for their paratransit service, and they plan to surplus their old vehicles. CC Links remodeled their offices and will host an open house on August 15<sup>th</sup> and their funding cycle will be out soon.

The next meeting will be on November 14, 2024.

The meeting was adjourned at 4:00 pm.

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Approved on 05/08/2025.

Attested By: \_\_\_\_\_

Rene Frazier, LCBT Chair