

**OZARKS TRANSPORTATION ORGANIZATION
TECHNICAL PLANNING COMMITTEE MEETING MINUTES
DECEMBER 21, 2022**

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time in person. Chairman VanHorn began the meeting at approximately 1:35 p.m.

The following members were present:

Mr. Garrett Brickner (a), City of Republic	Mr. Frank Miller, MoDOT
Ms. Paula Brookshire (a), City of Springfield	Mr. Jeremy Parsons, City of Ozark
Mr. King Coltrin (a), City of Springfield	Mr. Jeff Roussell, City of Nixa (Vice-Chair)
Mr. Kirk Juranas, City of Springfield	Ms. Beth Schaller, MoDOT
Mr. Joel Keller (a), Greene County	Mr. Tommy VanHorn, City of Battlefield (Chair)
Ms. Mary Kromrey, Ozark Greenways	

(a) Denotes alternate given voting privileges as a substitute when voting member not present

The following members were not present:

Mr. Rick Artman, Greene County	Mr. David Schaumburg, Springfield-Branson Airport
Ms. Emily Denniston, Spfld Chamber of Commerce	Mr. Mark Schenkelberg, FAA
Mr. Scott Hayes, City of Willard	Mr. Travis Shaw, Springfield Public Schools
Mr. Adam Humphrey, Greene County	Ms. Aishwarya Shrestha, SMOG
Mr. John Matthews, MSU	Mr. Jeremy Wegner, BNSF
Mr. Ahmad Mokhtee, FTA	Mr. Todd Wiesehan, Christian County

Others present were: Ms. Kimberly Ader, Ms. Ashley Buechter, and Mr. Doug Hood, MoDOT; Mr. Mark Webb, Greene County; Mr. Tom Dancey, City of Springfield; Mr. Neil Brady, Bartlett West; Mr. David Faucett, Ms. Sara Fields, Ms. Natasha Longpine, Ms. Debbie Parks, Mr. JD Stevenson, and Ms. Nicole Stokes, Ozarks Transportation Organization.

I. Administration

A. Introductions

Chairman VanHorn welcomed everyone.

B. Approval of the Technical Planning Committee Meeting Agenda

Mr. Roussell made a motion to approve the Technical Planning Committee Meeting Agenda for December 21, 2022. Ms. Schaller seconded the motion. The motion passed.

C. Approval of June 15, August 17, August 29, October 19, and November 3, 2022 Meeting Minutes

Ms. Kromrey made a motion to approve the minutes from the June 15, August 17, August 29, October 19, and November 3, 2022 Technical Planning Committee Meetings. Ms. Schaller seconded the motion. The motion passed.

D. Public Comment Period for All Agenda Items

Chairman VanHorn advised there were public comments included in the packet. Chairman VanHorn asked for comments or questions.

E. Staff Report

Ms. Fields stated OTO staff have been working to bring more funding to the region. Interstate 44 is still the top priority. Staff is still waiting to hear on the MEGA Grant that was submitted for the I-44 project. A general revenue request is being submitted with the State of Missouri for \$28 million for part of the I-44 project.

Staff will be submitting another application for a RAISE Grant for the MM Corridor in Republic. The NOFO just came out and is due in February.

The City of Springfield is submitting an application again for the Jefferson Avenue footbridge, as well.

In partnership with the City of Ozark, a request was submitted to the DED for tourism dollars for the Chadwick Flyer US65 Overpass Trail Bridge (for pedestrians and bicyclists only). The request is for \$1.5 million of a \$3.75 million project. The announcement for this request will be in January.

Jurisdictions are encouraged to let the OTO staff know if they have match dollars available for a project, staff will be looking for funding opportunities.

Transportation Alternatives Program and Carbon Reduction Program funding of approximately \$12 million was allocated to the OTO area, \$3 million was designated for a Sidewalk Cost-Share. Applications for the Sidewalk Cost-Share are due January 10th. A portion of the funding was allocated to Ozark Greenways for trail planning services. An allocation of \$1.5 million was made to match the grant request for the Chadwick Flyer US65 Overpass. The OTO Bicycle and Pedestrian Advisory Committee met and recommended another \$1.3 million for immediately ready trail projects. The OTO Executive Committee is recommending \$750,000 be set aside for Electric Vehicle charging stations. An open application for the EV charging stations is projected for spring of 2023. After all of those allocations, it leaves \$5.7 million towards a call for projects in the spring.

Mr. Thomason is no longer with OTO, he is now with City Utilities of Springfield. A job opening will be posted at the beginning of 2023.

Prioritization meetings are scheduled for February 8th, 15th, and 22nd. MoDOT should have funding projections in January.

A request for updated appointment letters for each voting seat were sent out. Jurisdictions were reminded to send updated letters.

There is a public meeting set January 24th for the FF Corridor Study in Battlefield. A Route 66 Trail Study, from Springfield to Strafford, is scheduled for next year. Another study for next year will be the FF Extension coming out of Battlefield to look at the alignment.

F. Conflict of Interest Statement

Ms. Fields advised the Committee that OTO is a recipient of federal funds and is a subrecipient of USDOT grant funding through MoDOT. As a grant recipient, the OTO must adhere to grant guidance that is outlined in Title 2 § CFR 200 of the Code of Federal Regulations. One of the items required for

grant standards protocol is a signed conflict of interest policy from OTO's employees, committee members, and board members.

OTO staff prepared a conflict of interest policy and declaration of conflict statement to be signed by employees, committee members, and board members. The Conflict of Interest Policy has been previously approved in the OTO's Procurement Policy. The Conflict of Interest Policy will be reviewed and signed on an annual basis. Each member in attendance was given a copy of the Conflict of Interest Policy to review and sign. The Policy will be sent by DocuSign, as well, to each member that has not signed one.

G. Legislative Report

There were no legislative representatives in attendance.

H. MoDOT Report

Mr. Miller reported that Steve Campbell, MoDOT SW District Engineer, would be retiring at the end of the month. The MoDOT High Priority Unfunded Needs List is out for public comment. The comment period ends December 21, 2022. The Missouri Highways and Transportation Commission Meeting should be approving the Governor's Cost Share project list at the January meeting as well as the funding targets for the next Statewide Transportation Improvement Program. Project costs have increased to due to inflation.

Ms. Schaller shared that the SW District is moving resources to Kansas City to help with the upcoming winter weather. The SE District is moving resources to St. Louis. With the upcoming weather, MoDOT is advising people to stay home if possible and if not possible, then have winter weather supplies, extra warm clothing, and water in the vehicle. The SW District is short snowplow drivers, approximately 20%.

I. Committee Reports

Ms. Longpine shared the OTO Local Coordinating Board for Transit (LCBT) has applications out for 5310 Funding for Vehicles for elderly and disabled transportation. The information is on the OTO website.

The Bicycle and Pedestrian Advisory Committee (BPAC) is focusing on the Requests for Expressions of Interest on trails mentioned in the Staff Report. The trails are included in the TIP Amendment on the Agenda. They are for the Chadwick Flyer Spur to Ozark High School, the Garrison Springs Trail, the LeCompte Trail, and the Grand Street Trail. In the Spring there will be an application available for sidewalks and trails.

II. New Business

A. FY 2023-2026 TIP Amendment Three

Ms. Longpine stated there were seven items included in the Amendment Number Three to the FY 2023-2026 Transportation Improvement Program.

1. *Revised* Route CC Capital Improvements (OK2102-23A3)

The City of Ozark received MoDOT Cost Share funding in June and the project has been updated to reflect current costs, funding responsibilities, and construction in FY 2025. The total programmed cost is \$5,481,122 plus \$100,000 in prior funding.

2. ***New*** Project Development for Route CC Capital Improvements (OK2301-23A3)
This is a companion project to OK2102 and reflects the phases before construction, including design, ROW, and utilities. The total programmed amount is \$1,671,536.
3. ***New*** Chadwick Flyer US65 Crossing (OK2304-23A3)
At its November meeting, the OTO Board of Directors approved the use of TAP funds on the Chadwick Flyer US65 Crossing project, which has been submitted for a grant through DED ARPA funding. While an announcement has not been made regarding the grant funding, staff wanted to ensure the TIP amendment process was underway so as to be ready. The total programmed cost is \$3,750,000.
4. ***New*** Chadwick Flyer Spur to Ozark High School (OK2302-23A3)
This City of Ozark project will provide a 10-foot wide trail that connects the Chadwick Flyer to the Ozark High School. The total programmed cost is \$155,250, with \$124,000 in TAP funds.
5. ***New*** Garrison Springs Trail (OK2303-23A3)
This City of Ozark project will provide a 10-foot wide trail following Garrison Springs from 3rd Street to the community forest. The total programmed cost is \$550,000, with \$440,000 in CRP funds.
6. ***New*** LeCompte Trail (SP2313-23A3)
This City of Springfield project will add a trail to parallel the LeCompte Road improvement project from Division north to the BNSF railroad. The total programmed amount is \$478,950 with \$383,160 in TAP funds.
7. ***New*** Grand Street Trail (SP2314-23A3)
This City of Springfield project will replace sidewalk along Grand Street with a 10-foot wide trail, between Kansas Expressway and Grant Avenue. The total programmed amount is \$550,000 with \$440,000 in CRP funds.

Mr. Parsons made a motion to recommend the Board of Directors approve Amendment 3 to the FY 2023-2026 Transportation Improvement Program. Mr. Brickner seconded the motion. The motion passed.

B. Federal Functional Classification Change Request

Ms. Longpine shared that pursuant to §470.105.b, the State of Missouri, in conjunction with OTO, must maintain a functional classification map. This map is different from the Major Thoroughfare Plan, which is part of the Long Range Transportation Plan. The Federal Functional Classification System designates Federal Aide Highways, i.e., those eligible for federal funding.

The OTO has requested the following changes to the federal functional classification system.

1. **Roadway Name** – West Ave., US 60 to Miller Rd
Current Functional Classification – Local
Requested Functional Classification – Minor Collector
Major Thoroughfare Plan – Collector
2. **Roadway Name** – Miller Rd., Western Terminus to West Ave.

Current Functional Classification – Major Collector
Requested Functional Classification – Local
Major Thoroughfare Plan – Collector

Ms. Longpine reviewed the details of the applications for the Committee.

Mr. Miller made a motion to recommend the Board of Directors approve the Federal Functional Classification Change requests. Mr. Roussell seconded the motion. The motion passed.

C. National Performance Targets

Ms. Longpine reported that MAP-21 established, and the FAST ACT maintained a performance-based approach to transportation investments, creating National Performance Goals. In keeping with these goals, State Departments of Transportation and Metropolitan Planning Organizations are required to establish targets. Each target has its own requirements and timelines. This year all targets will be reviewed. So far, OTO has elected to plan and program in support of the MoDOT targets, rather than set OTO-level targets and the CU targets for Transportation and Safety. These are all summarized below.

Safety

1. Number of fatalities
2. Rate of fatalities per 100 million vehicle miles traveled
3. Number of serious injuries
4. Rate of serious injuries per 100 million vehicle miles traveled
5. Number of non-motorized fatalities and non-motorized serious injuries

System Condition

1. Percentage of NHS Bridges Classified as in Good Condition
2. Percentage of NHS Bridges Classified as in Poor Condition
3. Percentage of Pavements of the Interstate System in Good Condition
4. Percentage of Pavements of the non-Interstate NHS in Good Condition
5. Percentage of Pavements of the Interstate System in Poor Condition
6. Percentage of Pavements of the non-Interstate NHS in Poor Condition

System Performance

1. Interstate Travel Time Reliability Measure: Percent of Person-Miles Traveled on the Interstate that are Reliable (NPMRDS)
2. Non-Interstate Travel Time Reliability Measure: Percent of Person-Miles Traveled on the Non-Interstate NHS that are Reliable (NPMRDS)
3. Freight Reliability Measure: Truck Travel Time Reliability (TTTR) Index (NPMRDS)

Transit Asset Management

1. Equipment
2. Rolling Stock
3. Facilities
4. Infrastructure

Transit Safety

City Utilities elected to develop their own Public Transportation Agency Safety Plan rather than participate in the statewide plan.

1. Fatalities: Total number of reportable fatalities and rate per total revenue miles by mode
2. Injuries: Total number of reportable and rate per total vehicle revenue miles by mode
3. Safety Events: Total number of reportable events and rate per total vehicle revenue miles by mode
4. System reliability: State of Good Repair – Mean distance between major mechanical failures by mode

Ms. Longpine reviewed the Performance Targets for the Committee.

Ms. Schaller made a motion to recommend the Board of Directors support the statewide targets, as well as the safety targets set by City Utilities. Mr. Parsons seconded the motion. The motion passed.

D. Obligation Limitation Discussion with MoDOT

Mr. Hood with MoDOT gave a presentation entitled Apportionments & Obligation Limitations – The Fish Analogy. Mr. Hood detailed obligation limitations, the August redistribution, and fund balances for the Committee.

E. Chair Rotation

Ms. Fields shared that in 2003, the TPC voted to establish a rotation schedule for the chairmanship of the Committee. This rotation has been followed since. The Chairman-Elect serves as the Chair in the absence of the Chairman. Jeff Roussell, City of Nixa, was elected as the Chairman-Elect at the December 2021 meeting and will serve as Chair in 2023. The next in rotation for Chairman-Elect would be Adam Humphrey with Greene County.

Mr. Parsons made a motion to elect Adam Humphrey as the Chairman-Elect position for 2023 for the Technical Planning Committee. Ms. Schaller seconded the motion. The motion passed.

F. TPC 2023 Meeting Schedule

Ms. Longpine presented the 2023 meeting schedule to the Committee.

This was informational only. No action was required.

III. Other Business

A. Technical Planning Committee Member Announcements

Mr. VanHorn shared the City of Battlefield will have a public meeting on the Route FF Study.

Mr. Roussell stated that the City of Nixa has been receiving a lot of calls regarding the intersection of Highway CC and Old Castle Road.

B. Transportation Issues for Technical Planning Committee Review

There were no transportation issues for Committee review.

C. Articles for Technical Planning Committee Member Information

Chairman VanHorn noted there were articles of interest included in the Agenda Packet.

IV. Adjournment

The meeting was adjourned at approximately 3:00 p.m.

DocuSigned by:

Jeff Roussell

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Jeff Roussell

Technical Planning Committee Chair