

**OZARKS TRANSPORTATION ORGANIZATION  
TECHNICAL PLANNING COMMITTEE MEETING MINUTES  
January 16, 2019**

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time in the OTO Conference Room. A quorum was declared present and the meeting was called to order at approximately 1:30 p.m. by Chair David O'Connor.

The following members were present:

Ms. Kristy Bork, Springfield/Branson Airport (a)	Mr. Joel Keller, Greene County (a)
Ms. Paula Brookshire, City of Springfield (a)	Ms. Mary Kromrey, Ozark Greenways
Mr. Eric Claussen, City of Springfield (a)	Mr. Frank Miller, MoDOT
Mr. King Coltrin, City of Strafford	Mr. Andy Mueller, MoDOT (a)
Mr. Matt Crawford, City Utilities Transit	Mr. David O'Connor, City of Willard (a), Chair
Ms. Brandie Fisher, City Utilities Transit	Mr. Jeremy Parsons, City of Ozark (a)
Ms. Dawne Gardner, City of Springfield (a)	Mr. Cole Pruitt, Missouri State University
Mr. Martin Gugel, City of Springfield	Mr. Jeff Roussell, City of Nixa
Mr. Zeke Hall, MoDOT	Mr. Frank Schoneboom, City of Battlefield
Mr. Adam Humphrey, Greene County	Mr. Garrett Tyson, City of Republic
Mr. Kirk Juranas, City of Springfield	Mr. Todd Wiesehan, Christian County

*(a) Denotes alternate given voting privileges as a substitute when voting member not present*

The following members were not present:

Mr. Mokhtee Ahmad, FTA Representative	Mr. Andrew Nelson, City of Republic (a)
Mr. Rick Artman, Greene County	Mr. Jason Ray, SMOG (a)
Mr. Joshua Bird, Christian County (a)	Mr. David Schaumburg, Springfield/Branson Airport
Mr. Randall Brown, City of Willard (Vice Chair)	Mr. Mark Schenkelberg, FAA Representative
Ms. Megan Clark, SMCOG	Mr. Jeremiah Shuler, FTA Representative (a)
Mr. John Caufield, BNSF	Ms. Mary Lilly Smith, City of Springfield
Mr. Doug Colvin, City of Nixa (a)	Ms. Janette Vomund, MoDOT
Mr. Kevin Lambeth, City of Battlefield (a)	Ms. Eva Voss, MoDOT
Mr. Bradley McMahon, FHWA	Mr. Chad Zickefoose, MoDOT (a)
Mr. Kent Morris, Greene County Planning	

Others present were: Mr. Jeremy Pruett, Congressman Billy Long's Office; Mr. Garrett Brickner, City of Republic; Mr. Jared Davis, Anderson Engineering; Ms. Brenda Cirtin, Ms. Kimberly Cooper, Mr. David Faucett, Ms. Sara Fields, Ms. Natasha Longpine, and Mr. Andy Thomason, Ozarks Transportation Organization.

**I. Administration**

**A. Introductions**

Those in attendance made self-introductions stating their name and the organization they represent.

**B. Approval of the Technical Planning Committee Meeting Agenda**

Mr. Humphrey moved approval of the Technical Planning Committee Meeting Agenda for January 16, 2019. Mr. Juranas seconded the motion and it was unanimously approved.

**C. Approval of the November 14, 2018, Meeting Minutes**

Mr. Wiesenhan moved for approval of the minutes from the November 14, 2018 Technical Planning Committee Meeting. Mr. Pruitt seconded the motion and it was unanimously approved.

**D. Public Comment Period for All Agenda Items**

There were no speakers present to address the Committee.

**E. Staff Report**

Sara Fields stated she wanted to apprise the Committee of several upcoming meetings they will be invited to attend. The first meeting she discussed is the Traffic Impact Study, which is scheduled for January 28 at 10:00 am. She noted the objective is to move toward a regional policy on traffic impact studies. Ms. Fields noted that during the meetings to discuss the Transportation Alternatives Project (TAP) enhancement awards, there was a request to review the scoring and criteria for awarding these funds. This meeting is scheduled for February 13 at 10:30 am. Immediately prior to the TAP meeting, there will be a meeting to discuss refining Statewide Transportation Improvement Projects (STIP) priorities at 9:00 am. There will be an additional meeting on this topic on March 6 at 9:00 am.

Ms. Fields noted that the Springfield Area Chamber has scheduled the annual Salute to the Legislature for Wednesday, January 23. Registration for this event can be found on the Chamber's website.

**F. Legislative Reports**

Jeremy Pruett, Congressman Billy Long's Office indicated that due to the government shutdown there is limited legislation being considered. He said once the shutdown is over, the President has indicated he wants to see bills regarding infrastructure. He added that the Speaker of the House Pelosi has indicated this is something the Democrats in the House want to push forward as well.

Mr. Pruett stated Senator Schumer has indicated that the Senate will not pass a bill for infrastructure that doesn't include climate change. He said they hope to see something regarding infrastructure this year. He added that the President has shown support for speeding up the process, particularly the environmental studies, which impact infrastructure and can cause delays in projects.

**II. New Business**

**A. Transportation Alternative Project Award Recommendation**

Andy Thomason stated the OTO had issued a "call for projects" for the Transportation Alternative Project (TAP) funds. Mr. Thomason explained the process that has been followed in past years and highlighted the differences for this year's process. He reviewed the fifteen projects that were being recommended for funding, highlighting the ones that are included in the proposed Transportation Improvement Program (TIP) amendment that is on the current agenda.

Ms. Gardner moved the Technical Planning Committee recommend approval of the fifteen TAP projects to the Board of Directors. Mr. Parsons seconded the motion and it was unanimously approved.

**B. Amendment Number Three to the FY 2019-2022 TIP**

Chair O'Connor noted there needed to be an amendment to this agenda item. Ms. Longpine noted that the request for an additional item had been received after the packet had been distributed, but due to time constraints, staff believes it is best to consider the request at this time. Mr. Wiesehan moved Amendment Number Three to the FY 2019-2022 TIP be amended by substituting the information distributed to the Committee at the meeting for the information that had been included in the packet. Mr. Schoneboom seconded the motion and it was unanimously approved.

Ms. Longpine stated the proposed Amendment Number Three as amended included fourteen projects; ten being recommended by the Transportation Alternatives Projects subcommittee and four additional projects. Ms. Longpine briefly reviewed the projects that are being recommended in this proposed amendment.

Mr. Roussell moved the Technical Planning Committee recommend approval of the proposed Amendment Number Three to the FY 2019-2022 TIP as amended, to the Board of Directors. Mr. Gugel seconded the motion and it was unanimously approved.

**C. Amendment Number Four to the FY 2019-2022 TIP**

Natasha Longpine stated staff had taken the transit projects from Amendment Number Three due to the federal government shutdown. She explained that Federal Highway Administration (FHWA) is open and operating, but Federal Transit Administration (FTA) is not and staff did not want to hold up approval of the TIP amendment should the shutdown continue beyond the Board of Directors Meeting in February. She briefly reviewed the five projects being proposed as part of this amendment.

Mr. Tyson moved the Technical Planning Committee recommend approval of the proposed Amendment Number Four to the FY 2019-2022 TIP to the Board of Directors. Mr. Humphrey seconded the motion and it was unanimously approved.

**D. Major Thoroughfare Plan Variance Request**

Natasha Longpine stated Christian County had requested a variance to the Major Thoroughfare Plan for Pawnee Road. She referred to the map that had been distributed at the meeting, as it did not load in the Kindles. She noted that Pawnee is classified as a Collector which requires 660 feet for intersection spacing.

Ms. Longpine noted the requested variance is to place the intersection at about 450 feet, which will allow one roadway for the development. Due to the terrain and existing road connection locations, staff is supporting this variance request. This will allow for two access points for the proposed subdivision. She noted that Jared Davis with Anderson Engineering was present and could respond to any questions.

Mr. Juranas asked if the proposed use was residential. Mr. Davis responded yes and estimated there would be about fifty homes impacted by this variance.

Mr. Coltrin moved the Technical Planning Committee recommend approval for the proposed Major Thoroughfare Plan variance request for Pawnee Road in Christian County to the Board of Directors. Mr. Juranas seconded the motion and it was unanimously approved.

**E. STIP Prioritization Criteria Review**

Sara Fields stated each year the OTO prioritizes projects for MoDOT's Statewide Transportation Improvement Program (STIP). She clarified that these are projects on the State system that MoDOT is helping to fund. She outlined the process for scoring these projects, noting it involves several meetings.

Ms. Fields stated the Technical Planning Committee is going to be reviewing the criteria used in scoring the projects. She noted two criteria were reviewed at the last meeting and at this meeting, she would be reviewing Congestion Management and Environmental Justice. She added the information for Congestion Management is derived from using MoDOT's traffic volumes and converting it to a passenger car equivalent. Ms. Fields explained how the scoring and points assigned are determined for Congestion Management.

The next criteria Ms. Fields discussed was Environmental Justice. Ms. Fields noted this is a term used by the Federal Government to ensure that when transportation projects are being planned and constructed, they do not have an adverse impact on the elderly, minority populations, Hispanic populations, low-income areas and disabled persons. Ms. Fields noted the OTO has mapped the area based on census population. This data is used to score based on the population that is located in the project area.

In response to a question as to whether or not other groups are reviewing this information, Ms. Fields stated there is a group of traffic engineers from Greene County and Springfield that are reviewing the criteria from a technical perspective. Once this analysis has been completed, Ms. Fields stated she hopes to bring this back to the Technical Planning Committee and review the process and criteria step-by-step and one-by-one.

Following a brief discussion on the scoring and point values for this criteria, Chair O'Connor noted this information was provided for informational purposes only and no action by the Committee was required.

**F. MoDOT Update**

Frank Miller stated many of those present had attended a meeting on Tuesday, January 15, 2019 for discussing Statewide Transportation Improvement Program (STIP) priorities. He indicated there had been a discussion as to what projects MoDOT would like to program into the STIP, which then goes into the TIP. He noted that there are two more meetings scheduled and the list is in a constant state of change. He stated there is some capacity to looking at adding projects coming up in 2020 and some in 2024.

Mr. Miller added that MoDOT has indicated they will be looking at some smaller projects and see where they may be programmed in if funding is available. He added the three major projects MoDOT is considering were not in the top sixteen priorities of the OTO. He reiterated these projects have not been added, they are just being reviewed and discussed

at this time. He briefly reviewed a few smaller projects that are being considered for adding to the STIP.

This item was for informational purposes only and no action by the Committee was required.

**G. UPWP Subcommittee and Project Proposals**

Sara Fields stated the Unified Planning Work Program is the OTO's contract with MoDOT, Federal Highway Administration, and Federal Transit on how they will fund the OTO and what deliverables the OTO will provide in exchange for that funding. She added the OTO develops this program each year and outlines the work that will be accomplished, and also allows for new ideas and programs to be suggested for development. She noted she is asking for a committee to assist her in developing this program for the coming year and requested three to five volunteers.

The following members agreed to serve on this subcommittee: Garrett Tyson, Eva Voss, King Coltrin, and Kirk Juranas. Ms. Fields stated that she would continue to accept volunteers if anyone wishes to join this group and also suggestion for volunteers.

**III. Other Business**

**A. Technical Planning Committee Member Announcements**

Dawn Gardner announced that Springfield is hosting ADAG and PROAG training dates in March. This training will be held at the Southwest Center for Independent Living. She will be distributing a flyer closer to the date.

**B. Transportation Issues for Technical Planning Committee Member Review**

There were no issues from members of the Committee.

**C. Articles for Technical Planning Committee Member Information**

Chair O'Connor noted there had been several articles distributed in the agenda packet and encouraged the members of the Committee to review them as they had time.

**Adjournment**

With no additional business to come before the Committee, the meeting was adjourned at approximately 2:55 p.m.