OZARKS TRANSPORTATION ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

March 21, 2018

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time in the OTO Conference Room. The meeting was called to order at approximately 1:35 p.m. by Co-Chair Kirk Juranas.

The following members were present:

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| Mr. Rick Artman, Greene CountyMr. Randall Brown, City of Willard (Vice Chair)Ms. Megan Clark, SMCOG Mr. Eric Claussen, City of Springfield (a)Ms. Dawn Gardner, City of Springfield (a)Mr. Martin Gugel, City of Springfield (Co-Chair)Mr. Adam Humphrey, Greene County Mr. Joel Keller, Greene County (a) Mr. Kirk Juranas, City of Springfield (Co-Chair) | Mr. Frank Miller, MoDOT Mr. Andrew Nelson, City of Republic (a)Mr. Jeff Roussell, City of NixaMr. Kelly Turner, City Utilities Transit Mr. Garrett Tyson, City of RepublicMs. Eva Voss, MoDOT |

1. *Denotes alternate given voting privileges as a substitute when voting member not present*

The following members were not present:

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| Mr. Mokhtee Ahmad, FTA RepresentativeMr. Rick Artman, Greene CountyMr. Joshua Bird, Christian County (a)Ms. Kristy Bork, Springfield/Branson Airport (a)Ms. Paula Brookshire, City of Springfield (a)Mr. John Caufield, BNSFMr. King Coltrin, City of StraffordMr. Doug Colvin, City of Nixa (a)Mr. Justin Coyan, Springfield Chamber of CommerceMs. Mary Kromrey, Ozark GreenwaysMr. Rick Emling, R-12 School District (a)Mr. Tom Johnson, Missouri State UniversityMr. Kevin Lambeth, City of Battlefield (a)Mr. Bradley McMahon, FHWA  | Mr. Kent Morris, Greene County PlanningMr. David O’Connor, City of Willard (a)Mr. Jeremy Parsons, City of Ozark (a)Mr. Jason Ray, SMOG (a)Mr. Andrew Seiler, MoDOTMr. David Schaumburg, Springfield/Branson AirportMr. Mark Schenkelberg, FAA RepresentativeMr. Frank Schoneboom, City of Battlefield Mr. Jeremiah Shuler, FTA Representative (a)Ms. Mary Lilly Smith, City of SpringfieldMs. Janette Vomund, MoDOT Mr. Todd Wiesehan, Christian CountyMr. Chad Zickefoose, MoDOT |

Others present were: Travis Cossey, City of Nixa; Jeremy Pruett, Congressman Billy Long’s Office; Ms. Brenda Cirtin, Ms. Kimberly Cooper, Mr. David Faucett, Ms. Sara Fields, Ms. Natasha Longpine, and Mr. Andy Thomason, Ozarks Transportation Organization.

Mr. Kirk Juranas, Technical Planning Committee Co-Chair, called the meeting to order at approximately 1:35 pm.

* 1. **Administration**
1. **Introductions**

Those in attendance made self-introductions stating their name and the organization they represent.

1. **Approval of the Technical Planning Committee Meeting Agenda**

Mr. Turner moved approval of the Technical Planning Committee Meeting Agenda for March 21, 2018. Mr. Humphrey seconded the motion and it was unanimously approved.

1. **Approval of the January 17, 2018, Meeting Minutes**

Mr. Tyson moved for approval of the minutes from the January 17, 2018, Technical Planning Committee Meeting. Mr. Artman seconded the motion and it was unanimously approved.

1. **Public Comment Period for All Agenda Items**

There were no speakers present to address the Committee.

1. **Staff Report**

Sara Fields stated she had gone to Jefferson City with the Springfield Area Chamber of Commerce to learn about what bills being proposed would impact transportation. She noted there is a fuel tax increase on a tax reform bill in the Senate and a user fee increase on the tax reform bill in the House. She added both bills are currently working their way through the miscellaneous Chambers.

Ms. Fields stated the Nixa Trail Study was added to the contract with Alta and they are hopeful to be done by the end of our fiscal year, which is June 30, 2018. This will be for two additional trails in Nixa.

Ms. Fields stated she and Natasha Longpine visited the Future of Transportation Conference in Jefferson City. She noted there was a lot of discussion regarding funding needs. She added that MoDOT has changed their number one priority to I-270 in St. Louis due to congestion issues and a bridge they have that is causing them serious problems. She said the OTO had believed that I-70 was the number one priority and was surprised to learn that it is now I-270. She stated that much of the conference was focused on automated vehicles and how many of the manufacturers are planning to have them online by 2020 or 2022.

Ms. Fields stated that MoDOT and OTO have been conducting a freeway study. She said there are some preliminary results of this study. She noted the OTO had asked for some projects so that staff could begin developing cost estimates. She added the number one priority is the Hwy(s) 125 and 60E proposed interchange. She said there are some significant safety issues and accident rates at this location. She stated James River Freeway between Glenstone and Hwy 65 is another project that is being looked at. Traffic slows down in this area and there have been some serious accidents as well. The third and final project is the adding of three lanes on I-44. This is very expensive as the bridges will not accommodate a third lane and will have to be torn out and replaced.

Co-Chair Juranas stated he had attended the Transportation Day at the Capitol as well and found it interesting that Representative Scott Fitzpatrick wanted to save money and build it up to match the monies the Federal government will be sending.

# MoDOT Update

Frank Miller stated MoDOT is updating the Transportation Plan and it will be available for public comment after the April Commission meeting. He said this update allowed for public comment to be submitted online as well. He added the four existing goals are being kept and a fifth goal was developed which deals with congestion relief and system reliability. The plan also looks at vehicle technology and how Missouri can be positioned to take advantage of that technology as it comes online.

1. **Legislative Reports**

Jeremy Pruett, Congressman Billy Long’s Office, stated the most pressing issue in Washington at this time is the finances and the possible government shut-down. He added that infrastructure discussions have been pulled back and is currently ‘on the back burner’.

1. **New Business**

1. Administrative Modification Numbers Three and Four to the FY 2018-2021 TIP

Natasha Longpine stated the above reference modifications have been made since the last Technical Planning Committee meeting. She reviewed the two modifications, noting that modification number 3 involved accelerating the annual on-call guardrail and guard cable program to 2018, from 2019 and 2020. Modification number four is the moving funds from FY 2019 Construction to FY 2018 Right-of-Way.

Frank Miller said MoDOT typically programs guardrail projects every other year and renew the contract. The contract was not renewed this year and MoDOT wishes to ensure they can maintain the guardrail as needed and asked to accelerate the project for this year.

Mr. Miller stated MoDOT had requested Administrative Modification Number 4 for the intersection improvements at Jackson and NN in Ozark.

Co-Chair Juranas noted this item was for information purposes only and no action by the Committee was required.

1. Amendment Number Four to the 2018-2021 TIP

Natasha Longpine said Amendment Number Four to the 2018-2021 TIP was for two proposed changes. The first is a revision by adding Right-of-Way, Utilities and Construction to the Engineering already programmed for the cost-share project at Campbell and Republic Road intersection. She noted this is showing the entirety of the project and directed the Committee to the revised packet that had been distributed at their places. She stated the revised packet shows the project total to be an estimated $4.7 million.

The next project is new to the TIP and it is the widening of Republic Road from Chase to Campbell. She added this project will be approximately $1.5 million.

Frank Miller stated he had an additional correction on the Campbell and Republic Road project. He stated the City’s local engineering needs to be split between FY 2018 and FY 2019. He noted the construction engineering should be included in the same fiscal year as construction.

Mr. Tyson moved to recommend approval of FY 2018-2021 Transportation Improvement Program Amendment Number Four to the Board of Directors. Mr. Humphrey seconded the motion and it was unanimously approved.

1. Transportation Performance Management Planning Agreement

Natasha Longpine stated the proposed is an agreement that will be signed between the OTO, City Utilities, and MoDOT. She added the FAST-Act implemented performance measures, and required an agreement between everyone responsible for setting and meeting the targets, coordinating how the data is gathered, reporting the setting and meeting of targets, etc. The proposed agreement is rather general in content and utilizes the template that many MPOs in the State are using. She noted this agreement may need to be refined in the future as additional guidance is released by the Federal Highway Administration and Federal Transportation Administration. She added the OTO is also asking that after the initial approval of the agreement, the Executive Director be given the authority to sign modifications to this agreement.

Mr. Humphrey moved to recommend approval of the Transportation Performance Management Agreement to the Board of Directors and to allow the Executive Director to administratively approve minor changes. Mr. Brown seconded the motion and it was unanimously approved.

Mr. Turner thanked the OTO staff for their hard work in helping to draft and review this document.

1. FY 2019 Unified Planning Work Program

Sara Fields stated the Unified Planning Work Program (UPWP) is the basis for the agreement for the federal funding for the operations of the OTO. She noted the OTO has chosen to categorize the funding by tasks, of which there are nine. She briefly reviewed the nine different tasks that are included in the UPWP. She commended the Committee for being faithful to attend the meetings and sign-in. She added this allows the OTO to receive an approximate 93.7% match, as opposed to an 80%. She added the OTO expects to have approximately $500,000 in planning funds at the end of the fiscal year.

Ms. Fields highlighted some of the projects that were included in the FY 2019 UPWP, which includes aerial photography, an online TIP tool, and a website redesign, among other items. Ms. Fields stated another item was the changing of the signs for the Ride Share program. She stated this is all being done online and that citizens need to be directed to the website for registering, as opposed to calling the offices of the OTO.

Mr. Gugel moved to recommend approval of the FY2019 Unified Planning Work Program to the Board of Directors. Mr. Miller seconded the motion and it was unanimously approved.

1. OTO Growth Trends Report

David Faucett presented highlights from the 2017 Growth Trends Report. He noted this report is based on the most recent census data and building permit information that was collected from the area jurisdictions.

He noted this report includes single-family residences, multi-family residences, and demolition of residences. The net total is derived by subtracting the demolitions from the permits for new construction of single- and multi-family residences.

Mr. Faucett reviewed the PowerPoint presentation, which included several maps and charts that displayed the changes in demographics. (Attached)

Kelly Turner asked if the OTO and the Springfield Area Chamber worked together to acquire/coordinate this type of data. Ms. Fields responded that this information is sent to the Chamber for their use. Mr. Faucett noted that the OTO does not project growth, but simply provides this information for its member jurisdictions.

Co-Chair Juranas noted this item was provided for informational purposes only and no action by the Committee was required.

1. Public Participation Plan Annual Evaluation

David Faucett stated the OTO updated the Public Participation Plan in 2017. This plan is mandated by federal regulations and must be kept current. The OTO’s plan states it will be evaluated annually, to ensure that the organization is making every attempt to keep the public informed and involved in the projects and activities of the OTO. The item distributed to the Committee in the packet, is the evaluation of the six action items from the 2017 Plan. Three of these have been accomplished and the other three are in process. Mr. Faucett stated the OTO is continuing to utilize social media and other avenues to generate public comment.

Co-Chair Juranas noted this item was provided for informational purposes only and no action by the Committee was required.

1. TIP Subcommittee

Natasha Longpine stated that the OTO is looking for volunteers for the Transportation Improvement Plan (TIP) Subcommittee. She noted the Subcommittee will need to meet at least twice, once to review the background information and begin updating the TIP with new projects and then again to review the draft TIP.

The following individuals served on last year’s TIP Subcommittee: David O’Connor, Jeremy Parsons, Jeff Roussell, Dawn Gardner, Eva Voss, Frank Miller, Andrew Seiler, Todd Wiesehan, and Rachael Garrett. Mr. Juranas requested to be added to the list and Mr. Garrett Tyson will replace Rachael Garrett.

Mr. Humphrey moved to appoint the individuals who served on the TIP Subcommittee last year and any other member who wishes to serve, to the TIP Subcommittee. Mr. Turner seconded the motion and it was unanimously approved.

1. Amendment Number Eight to the Long Range Transportation Plan

Natasha Longpine stated the City of Nixa has requested an amendment to the Major Thoroughfare Plan of the Long Range Transportation Plan. The amendment is the proposed road section for Inman Road between Gregg and US 160. This section is currently classified as a Secondary Arterial. Ms. Longpine stated the current alignment has some topographical challenges and therefore Nixa is proposing an alternate route.

Mr. Cossey reiterated Ms. Longpine’s comments noting the location of a sink hole and a cliff that would make the current alignment too costly to construct. The City of Nixa is requesting approval of the proposed alternate route be recommended to the Board of Directors.

Mr. Keller moved to recommend that the Board of Directors approve *Transportation Plan 2040* Amendment 8. Mr. Roussell seconded the motion and it was unanimously approved.

1. **Other Business**
	1. **Technical Planning Committee Member Announcements**

Mr. Humphrey stated Greene County would be holding a public hearing on Wednesday, March 28, to present the preliminary right-of-way plan for the Kansas Expressway extension corridor. He noted they would also be presenting the updated environmental assessment.

Ms. Fields noted there is a public meeting regarding the roundabout at Republic High School on Tuesday, March 27.

Mr. Turner stated City Utilities has gone “live” with the mobile ticketing application so that bus tickets can be purchased on citizens’ phones. He stated it has been working for about a month and is going very well.

Ms. Longpine noted that a handout entitled, “Operations and Maintenance in the TIP” had been distributed at their places. She asked that everyone review this handout and provide updated information. She stated she would be mailing this form to the members of the Committee.

* 1. **Transportation Issues for Technical Planning Committee Member Review**

None.

* 1. **Articles for Technical Planning Committee Member Information**

Co-Chair Juranas noted there had been several articles distributed in the agenda packet and encouraged the members of the Committee to review them as they had time.

**Adjournment**

With no additional business to come before the Committee, Mr. Artman moved the meeting be adjourned. Mr. Turner seconded the motion and it was unanimously approved. The meeting adjourned at approximately 2:30 p.m.