OZARKS TRANSPORTATION ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

May 16, 2018

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time in the OTO Conference Room. A quorum was declared present and the meeting was called to order at approximately 1:33 p.m. by Co-Chair Kirk Juranas.

The following members were present:

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| Ms. Kristy Bork, Springfield/Branson Airport (a)Ms. Paula Brookshire, City of Springfield (a)Ms. Megan Clark, SMCOG Mr. Eric Claussen, City of Springfield (a)Mr. King Coltrin, City of StraffordMs. Dawn Gardner, City of Springfield (a)Mr. Martin Gugel, City of Springfield (Co-Chair)Mr. Adam Humphrey, Greene County Mr. Joel Keller, Greene County (a)  | Mr. Kirk Juranas, City of Springfield (Co-Chair)Mr. Frank Miller, MoDOT Mr. Andrew Nelson, City of Republic (a)Mr. David O’Connor, City of Willard (a)Mr. Cole Pruitt, Missouri State UniversityMr. Jeff Roussell, City of NixaMr. Garrett Tyson, City of RepublicMr. Chad Zickefoose, MoDOT |

1. *Denotes alternate given voting privileges as a substitute when voting member not present*

The following members were not present:

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| Mr. Mokhtee Ahmad, FTA RepresentativeMr. Rick Artman, Greene CountyMr. Joshua Bird, Christian County (a)Mr. Randall Brown, City of Willard (Vice Chair)Mr. John Caufield, BNSFMr. Doug Colvin, City of Nixa (a)Mr. Justin Coyan, Springfield Chamber of CommerceMs. Mary Kromrey, Ozark GreenwaysMr. Kevin Lambeth, City of Battlefield (a)Mr. Bradley McMahon, FHWA Mr. Kent Morris, Greene County PlanningMr. Jeremy Parsons, City of Ozark (a) | Mr. Jason Ray, SMOG (a)Mr. Andrew Seiler, MoDOTMr. David Schaumburg, Springfield/Branson AirportMr. Mark Schenkelberg, FAA RepresentativeMr. Frank Schoneboom, City of Battlefield Mr. Jeremiah Shuler, FTA Representative (a)Ms. Mary Lilly Smith, City of SpringfieldMr. Kelly Turner, City Utilities Transit Ms. Janette Vomund, MoDOT Ms. Eva Voss, MoDOT Mr. Todd Wiesehan, Christian County |

Others present were: Jeremy Pruett, Congressman Billy Long’s Office; Dan Wadlington, Senator Roy Blunt’s Office; Ms. Brenda Cirtin, Ms. Kimberly Cooper, Mr. David Faucett, Ms. Sara Fields, Ms. Natasha Longpine, and Mr. Andy Thomason, Ozarks Transportation Organization.

* 1. **Administration**
1. **Introductions**

Those in attendance made self-introductions stating their name and the organization they represent.

1. **Approval of the Technical Planning Committee Meeting Agenda**

Mr. Coltrin moved approval of the Technical Planning Committee Meeting Agenda for May 16, 2018. Mr. Humphrey seconded the motion and it was unanimously approved.

1. **Approval of the March 21, 2018, Meeting Minutes**

Mr. Gugel moved for approval of the minutes from the March 21, 2018, Technical Planning Committee Meeting. Ms. Bork seconded the motion and it was unanimously approved.

1. **Public Comment Period for All Agenda Items**

There were no speakers present to address the Committee.

1. **Staff Report**

Sara Fields stated the Nixa trail study is underway and the first public meeting had been held. She added Alta (the Consultant), is working on the trail alignment which should be available for the next public meeting, which is May 24, from 4:30 pm to 6:30 pm.

Ms. Fields stated invitations had been sent for the webinars for the BUILD Transportation grant, which replaces TIGER. Ms. Fields added she would like the Committee to mark their calendars for June 20, 8:00 am to 1:00 pm, for a seminar. She said the OTO is having Spack Consulting from Minnesota to educate and assist staff in developing a traffic study policy. She noted it will be a tiered policy that will allow the member jurisdictions to utilize the policy when looking at development or traffic issues in their communities. She stated the OTO desires to work together as a Region on a policy that will work for jurisdictions.

Ms. Fields noted the Missouri Highway Commission is coming to Springfield on June 10 and 11. She indicated that at this time she was unsure of the plan for addressing the Commission.

Ms. Fields stated that staff has been meeting with all the member jurisdictions to discuss their priorities for future Statewide Transportation Improvement Program (STIP) to ensure they are incorporated into next year’s plans.

Ms. Fields stated MoDOT and the OTO is involved in a joint Freeway Study and the results will be presented at the next meeting of the Technical Planning Committee.

Ms. Fields thanked the members of the Committee for their assistance to Ms. Longpine on the development of the Transportation Improvement Program (TIP) that she is currently working on.

# MoDOT Update

Frank Miller stated that in the past, the Statewide Transportation Improvement Projects (STIP) was available for public comment at this time. However, this year MoDOT chose to conduct a comprehensive review of all the projects to ensure cost efficiency. He stated he anticipates the STIP will be released for public comment around June 6 and anticipates it will be presented to the Technical Planning Committee in July.

1. **Legislative Reports**

Jeremy Pruitt, Representative Billy Long’s Office, noted that it was doubtful that there would be an infrastructure bill this year. He added there had been a change in the direction that was being taken, and that was to submit smaller bills with projects, as opposed to one massive bill.

Dan Wadlington, Senator Roy Blunt’s Office, stated if anyone was going to submit a BUILD grant application, the Senator’s Office would be happy to write a letter of support. Ms. Fields stated she would distribute the form for letters of support to the member entities.

* 1. **New Business**
1. Amendment Number Five to the FY 2018-2021 TIP

Natasha Longpine stated there are three changes that make up Amendment Number Five to the 2018-2019 TIP, all of which have been requested by MoDOT. The first item is moving the ITS Operations and Management to FY 2018; the Springfield portion will remain in FY 2019. The next two items add scoping for bridge improvements and scoping for safety improvements. Both items add $200 each to the funding in FY 2018.

Mr. Gugel moved the Technical Planning Committee recommend approval of FY 2018-2021 Transportation Improvement Program Amendment Number Five to the Board of Directors. Mr. Humphrey seconded the motion and it was unanimously approved.

1. Federal Funds Balance Report

Natasha Longpine referenced the Federal Fund Balance Report that had been distributed at the meeting. She noted that many of those present had been provided the information in the meetings that staff has conducted with the member jurisdictions. She noted that staff had simplified the information by removing past project information. Ms. Longpine asked that the member jurisdictions review the information provided and let her know of any questions or changes.

Co-Chair Juranas noted this item was for informational purposes only and no action by the Committee was required.

1. FY 2019 DBE Program Goal

Kimberly Cooper stated the Ozarks Transportation Organization is required by the Federal Highway Administration (FHWA) to set a Disadvantaged Business Enterprise (DBE) Program goal. The goals are set by using the calculations provided to us by the FHWA. She added that using those calculations, the OTO proposed FY 2019 DBE Goal is 0%.

Mr. O’Connor moved to recommend that the Board of Directors approve the FY 2019 DBE Program Goal and Appendix D to the Disadvantaged Business Enterprise Program. Mr. Tyson seconded the motion and it was approved.

Note: Prior to the Board of Directors meeting on June 21, 2018, it was brought to staff’s attention that the OTO does not meet the requirements for establishing a DBE goal, therefore, this item was not forwarded to the Board of Directors.

1. Additional Federal Funding

Sara Fields stated the OTO was advised that when Congress passed the Omnibus budget bill, there was an additional $1.53 million in federal funding for our area. She noted these monies will be a one-time funding source and must be obligated by September 30, 2021. Ms. Fields added that since there is already quite a bit of funding in the STBG-Urban budget, staff recommends these funds be placed in the Transportation Alternatives Program (TAP). She said these funds added to what is currently budgeted in the program, will allow a little over $2.5 million for projects approved by the TAP subcommittee.

Following a brief discussion as to whether TAP was the best option for this funding, Ms. Gardner moved to recommend to the Board of Directors the additional $1,153,506 in available funding is awarded through the Transportation Alternatives Program grant process in the fall of 2018. Mr. Zickefoose seconded the motion and it was unanimously approved.

* 1. **Other Business**
1. **Technical Planning Committee Member Announcements**

Co-Chair Juranas announced that he and Mr. Gugel will be exchanging duties and responsibilities. Mr. Gugel will be supervising the Engineering areas of the City of Springfield Public Works Department and Mr. Juranas will be supervising the Operations area.

Dawn Gardner announced the Regional ADA Coordinators group meets every three months to assess the progress in the Springfield area. She stated she believed their efforts are going well.

1. **Transportation Issues for Technical Planning Committee Member Review**

None.

1. **Articles for Technical Planning Committee Member Information**

Co-Chair Juranas noted there had been several articles distributed in the agenda packet and encouraged the members of the Committee to review them as they had time.

**Adjournment**

With no additional business to come before the Committee, the meeting was adjourned at 2:30 pm.