OZARKS TRANSPORTATION ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

March 15, 2017

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time of 1:30 p.m. in the OTO Conference Room.

The following members were present:

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| Mr. Rick Artman, Greene CountyMr. Eric Claussen, City of Springfield (a)Mr. King Coltrin, City of Strafford Ms. Dawn Gardner, City of Springfield (a)Ms. Rachael Garrett, City of Republic (a)Mr. Adam Humphrey, Greene County Mr. Tom Johnson, Missouri State UniversityMr. Kirk Juranas, City of Springfield (Co-Chair)Mr. Joel Keller, Greene County (a) | Mr. Frank Miller, MoDOT Mr. David O’Connor, City of Willard (a)Mr. Jeremy Parsons, City of Ozark (a)Mr. Jason Ray, SMCOGMr. Jeff Roussell, City of NixaMr. Andrew Seiler, MoDOTMr. Kelly Turner, City Utilities TransitMs. Eva Voss, MoDOT Mr. Todd Wiesehan, Christian County |

1. *Denotes alternate given voting privileges as a substitute when voting member not present*

The following members were not present:

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| Mr. Mokhtee Ahmad, FTA RepresentativeMs. Kristy Bork, Springfield/Branson Airport (a)Mr. David Brock, City of Republic Mr. Randall Brown, City of Willard Mr. Justin Coyan, Springfield Chamber of CommerceMr. Rick Emling, R-12 School District (a)Mr. Martin Gugel, City of Springfield (Co-Chair)Mr. Nicholas Konen, BNSFMr. Bradley McMahon, FHWA | Mr. Kent Morris, Greene County PlanningMr. Mark Schenkelberg, FAA RepresentativeMr. Frank Schoneboom, City of Battlefield Mr. Jeremiah Shuler, FTA Representative (a)Ms. Mary Lilly Smith, City of SpringfieldMs. Janette Vomund, MoDOT Mr. Terry Whaley, Ozark Greenways |

Others present were: Ms. Miranda Beadles, Christian County; Ms. Paula Brookshire, City of Springfield (a); Mr. Duke Leggett, MoDOT; Mr. Carl Carlson, Olsson Associates; Mr. Keith Ray Mackie, Senator Bob Dixon’s Office; Mr. Bill Killian, Killian Construction Co.; Mr. Dwayne Holden, Custom Metalcraft; Mr. Larry Childress; Mr. Bill Killian, Mr. Greg Graves, Mr. Gerald Andrews, Ms. Brenda Cirtin, Mr. Dave Faucett, Ms. Sara Fields, Ms. Natasha Lonepine, and Mr. Andy Thomason, Ozarks Transportation Organization.

Mr. Kirk Juranas, Technical Planning Committee Chairman, called the meeting to order at approximately 1:35 pm.

* 1. **Administration**
1. **Introductions**
2. **Approval of the Technical Planning Committee Meeting Agenda**

Mr. Juranas moved approval of the March 15, 2017 Technical Planning Committee agenda. Mr. Wiesehan seconded the motion and it was unanimously approved.

1. **Approval of the January 18, 2017 Meeting Minutes**

Mr. Juranas moved approval of the minutes of the January 18, 2017 Technical Committee Meeting. Mr. Humphrey seconded the motion and it was unanimously approved.

1. **Public Comment Period for All Agenda Items**

Sara Fields stated there were no public comments received since the last meeting. There were no speakers present to address the Committee.

1. **Staff Report**

Sara Fields noted that staff had attended a meeting at MoDOT in Jefferson City on March 9, 2017. She added that they were informed that the Cost Sharing program was being reinstated at $10 million this year (FY 2018), $15 million next year (FY 2019), and $25 million the following two years (FY 2020; 2021). At this time, there are no details, but applications will be out later this year. She stated the OTO is expecting it to mirror the Missouri Moves program.

Ms. Fields stated that OTO staff had planned to present the Critical Freight Corridors that the Committee had recommended and the Board had approved. She added that MoDOT presented an option of a “floating” corridor. For example, one year Kearney Street might be designated as a CFC and the next, a road in Kansas City or St. Louis. She stated all of the details had not been lined out, but the OTO will be meeting with MoDOT to discuss this proposal. Ms. Fields stated she thought this might be a good option for the OTO, as we are currently competing for the designations with the larger cities, and this proposal might be a benefit to all of us.

Ms. Fields stated staff was instructed that the next time the OTO prioritizes projects, studies need to be included. She said this has not been done in the past, but it will need to be part of the future planning as these studies will be coming out of the Urban allocation.

Ms. Fields announced that Ms. Parks has accepted the position of Finance Director for the City of Republic and will be leaving the OTO. She added if anyone knows of someone who may be interest in this opening, the information can be found on the OTO’s website.

1. **MoDOT Update**

Frank Miller stated MoDOT has been working on the draft Statewide Transportation Improvement Projects (STIP). He said the STIP is currently in draft mode and will be made public once it goes to the Commission in May.

Mr. Juranas asked if Mr. Miller knew when the criteria for the Cost Share Program would be available. Mr. Miller responded he believed the information would be released in May, noting there is some discussion about considering multiple years at a time. For example, if an entity is planning on a project for 2020, they may need to submit the application this year.

1. **Legislative Reports**

Dan Waddlington updated the Committee on what Senator Blunt is currently working on. He indicated Congress has not discussed transportation, but the President has reiterated he wants an infrastructure program. He said recently he was in another County in Missouri and they indicated that they were in great need of a County jail, which is also infrastructure. He said once the discussion begins on infrastructure, there will be intense competition for projects. He added that what is still not known is a funding source.

Jeremy Pruett indicated that the House has been working on the health care issue. He said Mr. Long is still attempting to work with all of the members of the House.

Mr. Waddlington added that Senator Blunt is the Chair of the Senate Appropriations Sub-Committee on Aviation. He stated all of the funding for aviation will go through this Committee.

1. **New Business**
2. Congestion Management Process

Andy Thomason stated that the Technical Planning Committee had reviewed this information at their January 2017 meeting, but due to the volume of information that had been presented, the Committee wanted this item held over to this meeting. Mr. Thomason briefly reviewed the information that had been distributed in the packet, noting not all roads were reviewed. He said federal law dictates that the national highway system and principle arterials be included in the review. He said portions of National Avenue and Kearney Street were included in the review. He added this process evaluates congestion based on (1) volume-to-capacity ratio, (2) average travel delay, (3) accident frequency, and (4) intersection level of service measures. Normally, where three or more measures show unsatisfactory performance, congestion exists. In addition, the study must also determine if an impact is being made on congestion.

Mr. Thomason said it is difficult to compare 2012 to 2016, as several changes were made in how congestion was measured. He said that moving forward, it will be easier to make comparisons and see if there has been improvement. Ms. Garrett asked what type of special analysis was performed. Mr. Thomason outlined the process that was used for the analysis.

Following additional discussion, Mr. Juranas moved to recommend the Board of Directors approve the Congestion Management Process: Congestion Monitoring and Strategy Evaluation, dated February 2017. Mr. Miller seconded the motion and it was unanimously approved.

1. US 60 East Major Thoroughfare Plan Amendment Request

Sara Fields stated the Board of Directors had been asked to consider a new intersection at Highland Springs and US 60. She added the TPC had appointed a subcommittee to review this request. During the course of their review, it was decided they needed to review the land use plan for this area. She noted the petition had indicated the potential for commercial development, while the current land use plan shows residential uses. Ms. Fields said that the City of Springfield is in the process of updating their land use plan for this area and the subcommittee believed it would be best to defer this issue until that study had been completed.

Mr. Juranas asked when it was anticipated this study would be done. Ms. Gardner responded that she did not know, as the RFQ had not been released at this time.

Mr. Artman moved to recommend to the Board of Directors this issue be deferred until the Springfield Growth Management and Land Use study is updated. Mr. Turner seconded the motion and it was unanimously approved.

1. Amendment Number Three to the Long Range Transportation Plan

Natasha Longpine stated this proposed amendment is the first of two the Committee will be asked to approve. She noted this was the design standards which were originally adopted with Journey 2030. She said staff developed a design standards booklet that would stand alone from the plan and that could be printed and distributed separately. In an effort to be consistent with both documents, it was discovered there were some inconsistencies that need to be corrected. Ms. Longpine reviewed the proposed changes that had been distributed in the packet.

Mr. Wiesehan indicated that the rule of no residential drives permitted on the rural collector would create some concerns for Christian County. Following a brief discussion, Mr. Wiesehan moved the proposed be amended to state that residential drives are discouraged, with 200 feet separation desired, if there is no alternate access. Mr. Roussell seconded the motion and it was unanimously approved.

Mr. Wiesehan moved the Technical Planning committee recommend *Transportation Plan* 2040 Amendment Three as amended, to the Board of Directors. Mr. Roussell seconded the motion and it was unanimously approved.

1. Amendment Number Four to the Long Range Transportation Plan

Natasha Longpine stated the OTO had received a request to add a project to the Transportation Improvement Program, which necessitates its being added to the Long Range Transportation Plan. She added it was originally believed that the project could be completed with local funds. However, the Special Road District has received monies from FEMA, SEMA, and partnered with Christian County and the City of Ozark, therefore, the project has increased in scope, and added bicycle and pedestrian accommodations. This necessitates the use of federal funds; therefore, the project needs to be added to the Long Range Transportation Plan, and in turn, the Transportation Improvement Program.

Ms. Voss moved the Technical Planning Committee recommend *Transportation Plan* 2040 Amendment Four to the Board of Directors. Mr. Roussell seconded the motion and it was unanimously approved.

1. Amendment Numbers Four and Five to the FY 2017-2020 TIP

Natasha Longpine stated there were ten changes that were being proposed to the current TIP. She noted that due to time constraints, the Board of Directors would be having an E-Meeting on March 24, 2017, to consider Amendment Four. She added this amendment is for the annual guard rail and cable repair program. Ms. Longpine reviewed the nine amendments contained in Amendment Five, noting a revised packet had been distributed at their places.

Mr. Juranas moved to recommend FY 2017-2020 Transportation Improvement Amendment Numbers Four and Five to the Board of Directors. Mr. Mueller seconded the motion and it was unanimously approved.

1. FY 2018 Unified Planning Work Program

Sara Fields stated the Unified Planning Work Program is the agreement the OTO makes with MoDOT annually for the work to be performed for the federal allocated funds provided for OTO’s operation. She reviewed the information that had been distributed to the Committee in their packet and noted this was solely for OTO’s operations and the work that will be completed.

Mr. Turner said City Utilities receives 5307 funds (federal) each year and CU has the discretion as to how it will be allocated. He stated some of the funds may even be used for operations assistance. He noted that the match is an 80/20, except for funds used for operations. That match is 50/50. He said when the Utility began budgeting for 2018, they made the determination to use more of the funds for planning, so as to maximize the 80/20 match. He distributed a handout which indicated how these funds will be utilized, noting it is the same work elements, just differing amounts.

Ms. Fields clarified that the monies for City Utilities are not funneled through the OTO, but must be reported as part of the UPWP budget and the TIP.

Mr. Juranas moved the Technical Committee recommend approval of the FY 2018 UPWP, including the amendment from City Utilities, to the Board of Directors. Ms. Voss seconded the motion and it was unanimously approved.

1. OTO Growth Trends Report

David Faucett reviewed the report on Growth Trends for this area, which had been included in the packet the Committee had received. He indicated this report is based on the most recent census data and building permit information collected from area jurisdictions. This report covers the OTO service area and the counties of Christian, Dallas, Greene, Polk, and Webster.

Mr. Faucett noted this report was for informational purposes only and no action was required. He added that if there is additional information the Committee would like to have included in this report, to please let him know.

1. LRTP Executive Summary

Natasha Longpine stated the Long Range Transportation Plan Executive Summary had been placed at the members’ places. She indicated this summary was developed to highlight and condense portions of the *Transportation Plan 2040*. She asked the Committee to review this plan and let staff know if there was additional information that should be included in this summary.

Ms. Longpine noted this was for informational purposes only and no Committee action was required.

1. Regional Trail Investment Study Update

Andy Thomason reviewed for the Committee the history and the work that has been accomplished to date on the regional trail study. He noted that a list of the members of the Regional Trail Investment Study Group had been placed at their places. He stated the consultant and staff would be conducting two community workshops in April. These will be held on April 19 and 20, with the first being at the Library Station in Springfield and the second at the OC in Ozark. In June, staff will be showing the public some of the priority trails that are being considered for development. The locations for these meetings have not been determined at this time.

Mr. Thomason noted this was for informational purposes only and no Committee action was required.

1. Funding Opportunity Subcommittee

Natasha Longpine stated staff is requesting volunteers to serve on the Funding Opportunity Subcommittee, which is a recommendation of the Long Range Transportation Plan. She said the Committee will be looking at the needs in our area, the needs outlined in the LRTP, and then for opportunities to fund those needs.

Mr. Turner moved to appoint the following members to serve on the Funding Opportunity Subcommittee: Jeff Roussell, Kirk Juranas, King Coltrin, Kelly Turner, and Adam Humphrey. Mr. Miller stated someone from MoDOT would also serve on this subcommittee. Mr. Parsons seconded the motion and it was unanimously approved.

1. TIP Subcommittee

Natasha Longpine stated this subcommittee would need to meet twice between March and August. She said the first meeting would be reviewing the current priorities and the second would be reviewing funding.

Mr. Humphrey moved to appoint the following members to serve on the Transportation Improvement Plan Subcommittee: David O’Connor, Jeff Roussell, Eva Voss, Frank Miller, Jeremy Parsons, Andrew Seiler, Todd Wiesehan, Rachel Garrett, and Dawne Gardner. Mr. O’Connor seconded the motion and it was unanimously approved.

1. **Other Business**
	1. **Technical Planning Committee Member Announcements**

Mr. O’Connor stated that the City of Willard had hired Brad Gray as the new City Administrator. He stated his is a native of Willard and recently returned to this area after spending several years in management positions in various locations.

Mr. Miller stated MoDOT has a campaign called, “Buckle Up-Phones Down.” He said it is aimed at distracted driving and trying to get the public to wear their seat belts and not use their cell phones while driving. He said they are also trying to get other agencies to adopt these policies. He encouraged the members of OTO to review this policy and consider adopting them for their agencies.

Sara Fields said she had a copy of this policy and would send it to all the members of the Committee.

Mr. Humphrey invited everyone to join Greene County on March 23 for the open house for the Kansas Extension project. He said it will be held at Wanda Gray Elementary School from 6:00 pm to 8:00 pm.

Mr. Humphrey outlined the next phases of the project, stating construction should begin in the Summer of 2018.

* 1. **Transportation Issues for Technical Planning Committee Member Review**

Mr. Juranas stated he believed that MoDOT was discussing beginning the resurfacing work on Highway 65 in June or July. The contractor for this project is Millstone Weber from St. Louis, Missouri.

* 1. **Articles for Technical Planning Committee Member Information**

Mr. Coltrin said there had been some articles provided in the packet for the Committee’s review and encouraged them to review them when they had an opportunity.

**Adjournment**

With no additional business to come before the Committee, Mr. Juranas moved the meeting be adjourned at approximately 2:55 p.m. Mr. O’Connor seconded the motion and it was unanimously approved.