OZARKS TRANSPORTATION ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

November 15, 2017

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time of 1:30 p.m. in the OTO Conference Room.

The following members were present:

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| Mr. Eric Claussen, City of Springfield (a)Mr. King Coltrin, City of Strafford Ms. Dawn Gardner, City of Springfield (a)\*Mr. Adam Humphrey, Greene County Mr. Kirk Juranas, City of Springfield (Co-Chair)Mr. Joel Keller, Greene County (a) Mr. Mary Kromrey, Ozark GreenwaysMr. Frank Miller, MoDOT Mr. David O’Connor, City of Willard (a) | Mr. Jeremy Parsons, City of Ozark (a)Mr. Jeff Roussell, City of NixaMr. Andrew Seiler, MoDOTMr. Kelly Turner, City Utilities Transit Mr. Garrett Tyson, City of RepublicMs. Eva Voss, MoDOT  |

1. *Denotes alternate given voting privileges as a substitute when voting member not present*

The following members were not present:

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| Mr. Mokhtee Ahmad, FTA RepresentativeMr. Rick Artman, Greene CountyMr. Joshua Bird, Christian County (a)Ms. Kristy Bork, Springfield/Branson Airport (a)Ms. Paula Brookshire, City of Springfield (a)Mr. Randall Brown, City of WillardMr. John Caufield, BNSF Mr. Doug Colvin, City of Nixa (a)Mr. Justin Coyan, Springfield Chamber of CommerceMr. Rick Emling, R-12 School District (a)Ms. Rachael Garrett, City of Republic (a)Mr. Martin Gugel, City of Springfield (Co-Chair)Mr. Tom Johnson, Missouri State UniversityMr. Kevin Lambeth, City of Battlefield (a)Mr. Bradley McMahon, FHWA | Mr. Kent Morris, Greene County PlanningMr. Jason Ray, SMCOGMr. David Schaumburg, Springfield/Branson AirportMr. Mark Schenkelberg, FAA RepresentativeMr. Frank Schoneboom, City of Battlefield Mr. Jeremiah Shuler, FTA Representative (a)Ms. Mary Lilly Smith, City of SpringfieldMs. Janette Vomund, MoDOT Mr. Todd Wiesehan, Christian CountyMr. Chad Zickefoose, MoDOT |

Others present were: Carl Carlson, Olsson Associates, Garen McElroy, Greene County Highway, Jeremy Pruett, Congressman Billy Long’s Office, Ms. Brenda Cirtin, Ms. Sara Fields, Ms. Natasha Longpine, and Mr. Andy Thomason, Ozarks Transportation Organization.

Mr. King Coltrin, Technical Planning Committee Chairman, called the meeting to order at approximately 1:30 pm.

* 1. **Administration**
1. **Introductions**

Those in attendance made self-introductions stating their name and the organization they represent.

1. **Approval of the Technical Planning Committee Meeting Agenda**

Mr. Juranas moved for approval of the November 15, 2017 Technical Planning Committee agenda. Mr. Turner seconded the motion and it was unanimously approved.

1. **Approval of the September 20, 2017, Meeting Minutes**

Ms. Voss moved for approval of the minutes from the September 20, 2017 Technical Planning Committee Meeting. Mr. Rousell seconded the motion and it was unanimously approved.

1. **Public Comment Period for All Agenda Items**

There were no speakers present to address the Committee. Chair Coltrin noted there was some correspondence that had been received since the Committee’s last meeting, which was included in the packet.

1. **Staff Report**

Sara Fields stated that MoDOT had asked for a scenario that assumes $250 million per year for roads, $50 million for multi-modal, and $25 million for maintenance and operations. Under this scenario, the OTO would receive $118 million, over a ten-year period, for roads, and $26 million for multi-modal. Ms. Fields stated that the OTO had recently prioritized projects and this will be the list that will be submitted.

She noted the OTO is attempting to focus on multi-modal, which includes sidewalks, airports, trails, rail road crossings, and transit. She noted she had reached out to the Airport, City Utilities Transit, and OATS to see what their needs might be.

Ms. Fields stated The Trails Study is wrapping up and will be sent to the Bicycle-Pedestrian Advisory Committee one more time for their recommendations. It is anticipated it will be presented to the Board of Directors at their February meeting.

The Springfield Greene County Community focus report has been completed and is available online. She noted that different members worked together to note that not all citizens can be served by their own personal vehicle and how the community needs to look at those that may be underserved. She added that transportation is a large portion of the budget for some in the lower income bracket. She also stated that public transportation works for some, but not for all.

Ms. Fields noted that with the retirement of Terry Whaley, Mary Kromroy has been named the Executive Director of the Ozarks Greenways and will be serving on the Technical Planning Committee.

# MoDOT Update

Frank Miller MoDOT, stated that Sarah had shared the information regarding the scenario which would be a slate of projects that could be completed if funding were increased. He said if the Legislature moved forward with some specific funding for transportation, this list would be tailored to meet the parameters of the funding proposal.

Mr. Miller noted the Missouri Transportation Commission is meeting on December 1, 2017, in Branson, Missouri.

1. **Legislative Reports**

Jeremy Pruitt, Congressman Billy Long’s Office, stated it is anticipated that Congress will be voting on tax reform this week. Following that, it is believed the President will be looking at Infrastructure.

1. **New Business**
	1. Administrative Modification Number One to the FY 2018-2021 TIP

Natasha Longpine noted this Administrative Modification contained three changes: the Republic Road and Repmo Drive/FR 103 intersection; the Route 65 Guardrail Improvement north of Kearney and south of Sunshine; and Route 65 Pavement Improvements north of Kearney and south of Sunshine.

Ms. Longpine explained the scope of these projects and indicated there was no Committee action required, this was for informational purposes only.

* 1. Amendment Number Two to the FY 2018-2021 TIP

Natasha Longpine reviewed for the Committee the various changes being proposed in Amendment Number Two to the FY 2018-2021 Transportation Improvement Program.

As there were no questions from the Committee, David O’Connor moved to recommend approval of the FY 2018-2021 Transportation Improvement Program Amendment Number Two to the Board of Directors. Mr. Tyson seconded the motion and it was unanimously approved.

* 1. 2018 Safety Performance Targets

Natasha Longpine stated the MAP-21 established, and the FAST Act maintained National Performance Goals. She added the OTO has been tracking its performance measures since 2011, however, these may not be the same targets as prescribed nationally. She reviewed the process that had been followed in establishing these measures, indicating the Performance Measures Subcommittee, on October 3, 2017, unanimously recommended the OTO plan and program in support of the statewide targets for CY 2018.

Ms. Longpine noted these targets will not all be reviewed at the same time, so this will be an ongoing process. She added the State also has some “reasonable progress” requirements that will need to be met.

Following a brief review of the statewide targets established by MoDOT, Mr. Juranas moved to recommend the Board of Directors support the statewide targets for CY 2018. Mr. Parsons seconded the motion and it was unanimously approved.

* 1. Annual Listing of Obligated Projects

Natasha Longpine stated there is a federal requirement that a list of obligated projects be published within ninety days of the close of the prior program year, which is December 30, 2017. She clarified this is for the program year ending September 30, 2017. Ms. Longpine noted the information distributed to the Committee outlines all the obligations that have occurred in the last fiscal year.

Ms. Longpine requested the Committee review the information and let her know if there are any discrepancies or changes for their projects. She added this will be going to the Board of Directors in December, for approval.

Mr. Juranas moved to recommend that the Board of Directors accept the Annual Listing of Obligated Projects. Mr. Claussen seconded the motion and it was unanimously approved. Mr. Coltrin stated that if any Committee member had any changes or corrections, to please provide them to staff before this item went to the Board of Directors.

* 1. Federal Funds Balance Report

Natasha Longpine stated that the OTO does not have the 2018 allocations at this time, due to some staff changes at MoDOT. She noted that the report distributed to the Committee contained estimates for the 2018 allocations. She clarified that this did not mean the monies was not available. She indicated that as soon as the OTO receives the updated information, the Federal Funds Balance Report will be updated and distributed to the Committee.

Sara Fields stated that Springfield has four intersection cost-share projects pending and noted that the agreements for these projects need to be completed and the projects added to the Statewide Transportation Improvement Program (STIP). She added that once that occurs, these projects will not be leveraged against the OTO’s balance. Following a brief discussion on how best to track these projects, Ms. Longpine stated that the members should review the STIP and if there are projects that they know are coming forward, but are not listed in the STIP, to please let staff know so they can be tracked and counted against the OTO’s balance.

Ms. Longpine noted this item was for informational purposes only and no Committee action was required.

* 1. OTO Technical Planning Committee Chair Rotation

Sara Fields reviewed for the Committee the TPC Chair Rotation schedule that had been adopted in 2003. She indicated that in 2018, Kirk Juranas and Martin Gugel will be acting as Co-Chairs. The Committee needs to elect a Chairman-elect from Willard to serve as well. Mr. O’Connor noted that the individual who will be serving in this capacity is Randall Brown.

Mr. Juranas moved to approve Randall Brown as the Technical Planning Committee Chair-Elect for 2018. Mr. Tyson seconded the motion and it was unanimously approved.

* 1. OTO Technical Committee 2018 Meeting Schedule

Sara Fields stated the 2018 meeting schedule had been included in the packet and that Ms. Cirtin will be sending a meeting invitation for these meetings. She noted that due to the Thanksgiving Holiday, the November meeting had been scheduled for one week earlier than usual.

1. **Other Business**
	1. **Technical Planning Committee Member Announcements**

Kirk Juranas noted that Greg Burris, City Manager for the City of Springfield had announced his retirement for June. He noted that Deputy City Manager Tim Smith would be retiring at the end of 2017.

Kelly Turner noted that City Utilities will be having their annual review with the Federal Transit Authority in 2018, and outlined the anticipated timeline for this review.

Kirk Juranas noted that at the November election, there had been five initiatives for funding, and that four of the five had passed. It was stated this might be an appropriate time to consider a fuel tax increase.

Sara Fields stated the OTO had released their 2018 State Legislative Priorities and noted that one of the priorities is additional funding for transportation, if it does not come from the General Fund. She added the OTO also supports an increase in the fuel tax.

Kelly Turner noted that the Volkswagen Emission Settlement will hold a meeting in Springfield on November 30. Ms. Fields indicated that one of the options on how to use the settlement is for the replacement of public transit vehicles.

* 1. **Transportation Issues for Technical Planning Committee Member Review**
	2. **Articles for Technical Planning Committee Member Information**

Chair Coltrin noted there had been several articles distributed in the agenda packet and encouraged the members of the Committee to review them as they had time.

**Adjournment**

With no additional business to come before the Committee, Mr. Juranas moved the meeting be adjourned. Mr. O’Connor seconded the motion and it was unanimously approved. The meeting adjourned at approximately 2:50 p.m.