OZARKS TRANSPORTATION ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

July 17, 2019

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time in the OTO Conference Room. A quorum was declared present and the meeting was called to order at approximately 1:30 p.m. by Chair David O’Connor.

The following members were present:

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| Ms. Paula Brookshire, City of Springfield (a)Mr. Eric Claussen, City of Springfield (a)Ms. Megan Clark, SMCOG Mr. King Coltrin, City of StraffordMs. Brandie Fisher, City Utilities Transit (a)Ms. Dawne Gardner, City of Springfield (a)Mr. Adam Humphrey, Greene County Mr. Kirk Juranas, City of Springfield Mr. Joel Keller, Greene County (a) | Mr. Frank Miller, MoDOT Mr. John Montgomery, Ozark Greenways (a)Mr. David O’Connor, City of Willard (a), ChairMr. Jeremy Parsons, City of Ozark Mr. Danny Perches, Springfield Chamber of CommerceMr. Cole Pruitt, Missouri State UniversityMr. Jeff Roussell, City of NixaMr. Garrett Tyson, City of Republic Mr. Todd Wiesehan, Christian County |

1. *Denotes alternate given voting privileges as a substitute when voting member not present*

The following members were not present:

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| Mr. Mokhtee Ahmad, FTA RepresentativeMr. Rick Artman, Greene CountyMr. Joshua Bird, Christian County (a)Ms. Kristy Bork, Springfield/Branson Airport (a)Mr. Randall Brown, City of Willard (Vice Chair)Mr. John Caufield, BNSFMr. Doug Colvin, City of Nixa (a)Mr. Matt Crawford, City Utilities Transit Mr. Martin Gugel, City of SpringfieldMr. Zeke Hall, MoDOT Ms. Mary Kromrey, Ozark Greenways Mr. Kevin Lambeth, City of Battlefield (a) | Mr. John McCart, City of Ozark (a)Mr. Bradley McMahon, FHWA Mr. Kent Morris, Greene County PlanningMr. Andrew Nelson, City of Republic (a) Mr. Jason Ray, SMOG (a)Mr. David Schaumburg, Springfield/Branson AirportMr. Mark Schenkelberg, FAA RepresentativeMr. Jeremiah Shuler, FTA Representative (a)Ms. Mary Lilly Smith, City of SpringfieldMr. Frank Schoneboom, City of Battlefield Ms. Janette Vomund, MoDOT Ms. Eva Voss, MoDOT Mr. Chad Zickefoose, MoDOT (a) |  |

Others present were: Mr. Jeremy Pruett, Congressman Billy Long’s Office; Mr. Dan Waddlington, Senator Blunt’s Office; Mr. David Faucett, Ms. Sara Fields, Ms. Natasha Longpine, Mr. Andy Thomason, and Mr. Brad Williams, Ozarks Transportation Organization.

1. **Administration**
2. **Introductions**

Those in attendance made self-introductions stating their name and the organization they represent.

1. **Approval of the Technical Planning Committee Meeting Agenda**

Mr. Wiesehan moved approval of the Technical Planning Committee Meeting Agenda for July 17, 2019. Mr. Juranas seconded the motion and it was unanimously approved.

1. **Approval of the May 15, 2019 Minutes**

Mr. Parsons moved for approval of the minutes from the May 15, 2019 Technical Planning Committee Meeting. Mr. Humphrey seconded the motion and it was unanimously approved.

1. **Public Comment Period for All Agenda Items**

There were no speakers present to address the Committee.

1. **Staff Report**

Sara Fields stated that when the Legislators adopted the budget, there was an appropriation for MoDOT in the amount of $50 million, which will be in next year’s STIP. In addition, there was an additional $50 million to MoDOT to be used for the cost-share program. It is anticipated the guidelines for projects to qualify for the program will be released during the month of July. Ms. Fields briefly reviewed the information she had distributed from the Cost Share Committee meeting that was held in June.

Ms. Fields stated two BUILD grants had been submitted from the OTO area, one for the City of Republic and one for the City of Springfield. She added staff had received letters of support from Representative Long’s office and Senator Blunt’s office, but had not heard anything from Senator Hawley’s office.

Ms. Fields encouraged the members to ensure their sub-allocated projects are proceeding as planned.

Ms. Fields noted that MoDOT is working on a study of Hwy 60, in conjunction with a project in Republic. It is anticipated to be completed in the Fall of 2020. It will be used to evaluate travel time and safety for that corridor.

Ms. Fields said the OTO will be hosting a reception to welcome Mr. Steve Campbell to the MoDOT Southwest District Office. It will be held on August 1 at 3:00 p.m. at The Pitch.

Ms. Fields stated that David Faucett had presented at the national ESERI Conference on his research for origin destination and accessibility for City Utilities’ transit.

1. **Legislative Reports**

Dan Waddlington from Senator Blunt’s Office stated the House and the Senate were not working on Legislation at this time. He noted that by this time last year, all of the appropriation bills were on track to be passed by the deadline. This year, none of the bills have been finalized for passage and the Senate will be recessing in August.

Jeremy Pruett from Congressman Billy Long’s Office stated there is not a lot of activity in the House. He said the Committee work continues to proceed, but it is very difficult to get a bill to the floor for the House to take action.

1. **Old Business:**
2. **Additional Federal Funding**

Sara Fields reviewed for the Committee the history of this additional funding, noting it was part of the 2019 Omnibus bill that was approved by Congress. The OTO was awarded a onetime funding source of $1.6 million which must be obligated by September 30, 2022. However, staff would like to have it obligated by September 30, 2021 and is recommending it be designated for trails. She briefly reviewed the four options available, noting staff is recommending Option 1, transportation alternate funding, with trails as the specific designation.

Following a brief discussion, Mr. Parsons moved the Technical Planning Committee recommend to the Board of Directors the $1.6 million be awarded through the Transportation Alternatives Program grant process. Mr. Montgomery seconded the motion and it was unanimously approved.

1. **New Business:**

# Amendment Number Ten to *Transportation Plan 2040*

Natasha Longpine stated there were a number of changes being recommended to the *Transportation Plan 2040*. She briefly reviewed for the Committee the changes requested by the City of Ozark, the change staff was requesting, and the changes required by the FAST Act.

Following a brief discussion, Mr. Pruitt moved the Technical Planning Committee recommend the Board of Directors approve *Transportation Plan 2040* Amendment 10. Mr. Miller seconded the motion and it was unanimously approved.

# FY 2019-2022 Administrative Modifications 2, 3 and 4

Natasha Longpine noted there are three separate modifications that have happened over the past few months. She briefly reviewed these modifications, noting the reasons these changes were made. She reminded the Committee that staff is allowed certain actions that do not require approval by the Technical Planning Committee or the Board of Directors.

This item was provided for informational purposes only, no action of the Technical Planning Committee was required.

# FY 2019-2022 Amendment Number Seven

Natasha Longpine stated there is one proposed change, which is being requested by MoDOT. She said it is regarding Route FF, resurfacing JRF to Weaver. The project cost estimate is being reduced to $526,000 from $756,000. The federal funding is being reduced to $420,000 from $604,800.

Mr. Humphrey moved the Technical Planning Committee recommend to the Board of Directors approval of Amendment Number Seven to the FY 2019-2022 Transportation Improvement Program. Mr. Juranas seconded the motion and it was unanimously approved.

**D. Approved 2020-2024 STIP**

 Frank Miller stated the Missouri Department of Transportation adopts a Statewide Transportation Improvement Program (STIP). The STIP is a listing of projects that will be completed over the next five years. The FY 2020-2024 STIP was adopted at the July 10, 2019 Missouri Highways and Transportation Commission meeting.

 Sara Fields reviewed the projects that had been added to the STIP for this year. The projects in the STIP that are in the OTO area, will be added to the Draft OTO 2020-2023 Transportation Improvement Program.

This item was provided for informational purposes only, no action of the Technical Planning Committee was required.

1. **Draft FY 2020-2023 Transportation Improvement Program**

Natasha Longpine stated that each year the OTO develops a four-year Transportation Improvement Program (TIP). She reviewed for the Committee the process for including projects into the TIP. She noted the TIP had been uploaded to the OTO website and the public had been encouraged to comment on the projects included. She outlined for the Committee the comments that had been received, noting those that pertained to the TIP.

Ms. Longpine noted that as public comment is received by staff, whether it is regarding the TIP or not, it is passed along to the appropriate entity.

Following a review of the Draft FY 2020-2023 TIP, Mr. Juranas moved the Technical Planning Committee recommend the Board of Directors approve the FY 2020-2023 Transportation Improvement Program, with any changes as may be recommended by USDOT. Mr. Pruitt seconded the motion and it was unanimously approved.

1. **STIP Prioritization Criteria**

Sara Fields stated that MoDOT had requested the OTO review the STIP Prioritization Criteria to

ensure the best projects were being recommended. Ms. Fields reviewed the process that had been followed to develop the proposed criteria, noting that several area engineers were involved in reviewing this information.

Ms. Fields reviewed for the Committee the criteria that is being proposed, the changes to each of the ten areas, and the points that is being assigned to each one. She noted that staff had taken ten projects and conducted sample scoring to see how they would rank with the proposed criteria. This information was included in the packet for the Committee’s review.

Mr. Humphrey moved the Technical Planning Committee recommend the Board of Directors approve the proposed STIP Prioritization Criteria. Mr. Tyson seconded the motion and it was unanimously approved.

**III. Other Business:**

1. **Technical Planning Committee Member Announcements**

Dawn Gardner noted the ADA Transition Plan for pubic rights-of-way is available for public comment. She noted there had been two public meetings to date, with one additional meeting to be held. The public comment period ends August 30, 2019.

Frank Miller noted that cost-share projects need to be linked to regional projects that are on the priority list.

# Transportation Issues for Technical Planning Committee Member Review

There were no issues raised.

1. **Articles for Technical Planning Committee Member Information**

Chair O’Connor noted there had been several articles distributed in the agenda packet and encouraged the members of the Committee to review them as they had time.

# Adjournment

With no additional business to come before the Committee, the meeting adjourned at approximately 2:45 p.m.