OZARKS TRANSPORTATION ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

March 16, 2011

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time of 1:30 p.m. in the MSU Plaster Student Union in Room 317.

The following members were present:

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| Mr. Bob Atchley, Christian County Representative | Ms. Jenni Jones, MoDOT |
| Mr. David Brock, City of Republic (Chair) | Mr. Joel Keller, Greene County (a) |
| Mr. Randall Brown, City of Willard (a) | Mr. Larry Martin, City of Ozark |
| Mr. Don Clark, Missouri State University | Mr. Brad McMahon, FHWA |
| Mr. Travis Cossey, City of Nixa | Mr. Bill Robinett, MoDOT |
| Mr. Martin Gugel, City of Springfield | Mr. Ralph Rognstad, City of Springfield |
| Ms. Hollie Elliott, Springfield Chamber (a) | Mr. Dan Watts, SMCOG |
| Mr. Jason Haynes, City of Springfield (a) | Mr. Terry Whaley, Ozark Greenways |
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1. *Denotes alternate given voting privileges as a substitute for voting member not present*

The following members were not present:

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| Mr. Mokhtee Ahmad, FTA Representative | Mr. Duffy Mooney, Greene County Highway Dept. |
| Mr. David Bishop, R-12 School District | Mr. Ryan Mooney, Springfield Chamber |
| Mr. King Coltrin, City of Strafford | Mr. Kent Morris, Greene County Planning Dept. |
| Ms. Carol Cruise, City Utilities | Mr. Mark Schenkelberg, FFA Representative |
| Ms. Dawne Gardener, MoDOT | Mr. Shawn Schroeder, Springfield-Branson Airport |
| Mr. Roger Howard, BNSF | Mr. Dan Smith, Greene County Highway Dept. |
| Mr. Pat Lloyd, City of Willard | Mr. Mike Tettamble, Trucking Representative |
| Mr. Frank Miller, MoDOT |  |

Others present were: Ms. Stacy Burks, Senator Roy Blunt’s Office; Mr. Matt Baker, Congressman Billy Long’s Office; Ms. Megan Hammer, Senator McCaskill’s Office; Mr. Carl Carlson, Olsson Associates; Ms. Sharon Davis, Ms. Sara Edwards, Ms. Natasha Longpine and Mr. Chris Stueve, Ozarks Transportation Organization

## Administration

Mr. Brock called the meeting to order at 1:32 p.m.

# Introductions

None.

# Approval of the Technical Planning Committee Meeting Agenda

Mr. Haynes made the motion to approve the Technical Committee Meeting Agenda. Mr. Martin seconded and the agenda was approved unanimously.

# Approval of the January 19, 2011 Meeting Minutes

Ms. Edwards requested several changes to the minutes as presented. She requested that Mr. Bingle’s name be stricken from the list of those not present because he is no longer a member of the Technical Planning Committee and to correct the spelling of Mr. Kent Morris’ name. Mr. Martin made a motion to accept the minutes as corrected and was seconded by Mr. Gugel. The motion passed unanimously.

# Public Comment Period for All Agenda Items

None.

# Executive Director’s Report

Ms. Edwards stated the OTO Staff attended air quality training at MSU during March with discussions on transportation conformity. Ms. Edwards is working on the transportation section of the Community Report Card that is due out later in the year. Staff plans to have a booth at the St. John’s Energy Fair in April promoting OzarksCommute.com. Ms. Edwards is actively serving on the CU Plug-In Readiness Task Force reviewing ways to prepare for electric vehicles in the community. Ms. Edwards said Springfield was the first in the state to receive a Chevy Volt. Ms. Edwards will serve on a TEAM panel in Branson discussing State Transportation Funding from an MPO perspective. Ms. Edwards stated Ms. Longpine was promoted to Principal Planner leaving the planner position open. She stated OTO would be accepting applications for the planner position through April 12th. Ms. Edwards is hoping to interview applicants during the Spring APA Conference. Ms. Edwards stated the Transit Route Study Committee met to discuss the expansion of routes to include other jurisdictions within the OTO community. The study is increasing from $70,000 to $140,000. Ms. Edwards said the committee members were very interested in studying the expansion of bus service to the surrounding communities.

# Bicycle and Pedestrian Committee Report

Ms. Longpine stated the Bicycle and Pedestrian Committee is creating a database of bicycle and pedestrian projects. At the next BPAC meeting, the committee will focus on selecting regional priorities for those projects. BPAC is working to update the current Bicycle and Pedestrian map. Using the LRTP recommendations, BPAC will begin working with the railroad to identify railbed ownership, in future meetings.

# New Business

1. **Amendment Number Three to the FY 2011-2014 Transportation Improvement Program**

MoDOT and the City of Springfield requested to modify the sidewalk project on Kearney Street/Route 744 to include pedestrian improvements from Kansas Expressway to Glenstone. Mr. Haynes stated the handout totals did not line up with the total project cost. Ms. Edwards said she would correct the totals to reflect to amended total of $1,021,410. Mr. Rognstad made a motion to approve Amendment Number Three to the FY 2011-2014 TIP and was seconded by Mr. Gugel. The motion carried unanimously.

1. Administrative Modification Number Four to the FY 2011-2014 Transportation Improvement Program

OTO Staff made two administrative modifications to the FY 2011-2014 Transportation Improvement Program. Staff changed the funding source on the Chestnut Expressway Pavement Improvement from STP funds to include STP and Enhancement funding because of statewide enhancement funds awarded to the project. The second change increased funding for the City of Springfield ATMS Deployment Phase II project. The City utilized an additional $29,000 of local funding.

1. OTO Long Range Transportation Plan (LRTP) Update

Ms. Longpine advised the committee that the LRTP Subcommittee would meet on Thursday, March 17, 2011. Staff compared submitted projects against the prior plan projects. Portions of those projects have been completed or are in progress now. Staff also moved the remaining projects into the new plan. Additional scoring will need to be done on those projects. Under the current scoring process, there is an issue with the level of service. MoDOT has a database that is currently providing this number. Staff is looking for an additional way of retrieving this information. Staff is also working on draft chapters and regional trends using the new census data that has been recently released. For the visualization project, pictures have been taken in all jurisdictions. The consultant is currently updating the 3D data for these pictures and developing the models for each future picture.

1. Major Thoroughfare Plan Amendments

Ms. Edwards stated the City of Republic met with Greene County to discuss conflicts between the current Greene County Plan and proposed changes submitted by City of Republic. The City of Republic removed those requested changes until further study with Greene County. The committee received a map showing the proposed updates to review. OTO will hold public meetings in the Spring for additional input. Greene County did not include any amendments at this time, but will review the plan within the year to make recommendations or modifications if needed. Staff requested the Technical Committee review and comment on the proposal prior to the public review. Ms. Burks asked Ms. Edwards to explain what the public review process involved. Ms. Edwards stated all the MTP meetings were open to the public. The public focused on the Farm Road 170 issues. Ms. Edward advised that all public comments and requests would be presented to the Technical Committee for consideration before going to the Board of Directors.

1. FY 2012 Unified Planning Work Program

Ms. Edwards stated OTO is required to update the Unified Planning Work Program listing plans and programs the MPO will undertake during the 2012 Fiscal Year. The UPWP is broken down into seven tasks: Task 10 is General Administration, Task 20 is Committee Support, Task 30 is General Planning and Plan Implementation (ex. long range transportation planning, air quality, GIS), Task 40 is the TIP, Task 50 is the Rideshare Program, Task 60 is the Transit Planning section (ex. route study, coordination plan), and Task 70 is for Special Studies and Related Projects. Ms. Edwards asked to increase the Travel Model Consultant from $10,000 to $50,000 to cover the cost for model runs for the LRTP. The difference from last year is the additional $70,000 needed for the transit route study. Mr. Brown asked Ms. Edwards how the revenues would change to offset the additional route study funding. Ms. Edwards stated it would show as additional funding in the consolidated planning grant funds under the revenue side and increase the local jurisdiction match by $14,000 to offset those funds. Ms. Edwards gave the committee a handout showing FHWA comments concerning the UPWP. Ms. Edwards reviewed the comments and said the changes requested were easy to accommodate. Mr. McMahon addressed the Rideshare portion of the UPWP stating that PL funding can only be used to plan and setup the rideshare program and not to maintain the project. Mr. McMahon suggested using STP or NHS funding to maintain the program. Mr. Whaley made a motion to recommend the UPWP to the Board of Directors subject to the modifications requested for approval. Mr. Haynes seconded the motion. The motion carried unanimously.

1. Federal Functional Classification Change Application

Ms. Edwards explained the importance of the Federal Functional Classification Change Application stating OTO is required to manage a functional classification map to show highways that would be eligible for federal funding. The Technical Committee received a copy of FHWA guidelines for the map. The 2009 Planning Certification Review recommended OTO take ownership of the functional classification for the Springfield metropolitan planning area receiving Board approval before submitting change requests to MoDOT and FWHA. Mr. McMahon asked if the application was set up to match the MoDOT application. Ms. Edwards stated it was. Mr. Brown made a motion to recommend the Board of Directors approve the application and was seconded by Mr. Martin. The motion carried unanimously.

1. Federal Functional Classification Change for Farm Road 103/Hunt Road

The City of Willard is requesting to change the Federal classification of Farm Road 103/Hunt Road from local to collector from Division Street (EE) to US 160. The reason for the request results from an increase in traffic due to the new airport terminal access. Mr. Brown stated the traffic generated by the terminal access had increased within the area. Mr. Rognstad made a motion to recommend the Board of Directors reclassify Farm Road 103/Hunt Road to collector on the Federal Aid System, contingent upon final approval of the Federal Functional Classification Application. Mr. Whaley seconded the motion. The motion carried unanimously.

1. Safe Routes to School Applications

The current grant cycle goes from February 1, 2011 through April 15, 2011. Funding is available for infrastructure projects. Those infrastructure projects would include the planning, design, and construction of the infrastructure related projects such as sidewalk improvements, bicycle and pedestrian crossing improvements, and traffic diversion improvements near schools. Greene County has submitted two applications. One is a Harrison Elementary School trail connection creating two bicycle and pedestrian trail connections to neighborhoods located on the East side of Harrison School. The second is a Carver Middle School trail connection creating three connections to the South Creek Trail. Mr. McMahon asked if the City of Springfield has considered using this application. Mr. Haynes stated the City of Springfield was using other funding sources on infrastructure projects. Mr. McMahon explained this grant was a great funding source to consider on projects. Mr. Brown made a motion to support the applications as submitted and recommended to add to the Transportation Improvement Program if funding is awarded. Mr. Haynes seconded the motion. The motion carried unanimously. Later in the meeting, it was addressed that the City of Ozark should submit safe routes to school applications for their South Street to South Elementary School Sidewalk Project and the Jackson Street Pedestrian Underpass Project. Ms. Edwards suggested amending the original motion to include the City of Ozark projects. Mr. Rognstad amended his motion to include those projects listed above. Mr. Haynes agreed to his second. The amended motion passed unanimously.

## Other Business

# Technical Planning Committee Member Announcements

Mr. Rognstad announced a ribbon cutting for The Link Project on May 15th at 4:00 p.m. from JQH Arena to Hammon’s Field. Mr. Haynes updated everyone that the Springfield Transportation Management Center is in the process of moving into the new MoDOT/Springfield Transportation Management Center on Chestnut. A ribbon cutting is scheduled on April 13, 2011. Additional information will be forwarded to everyone as it becomes available. Mr. Whaley advised the committee on Thursday, March 31, the Livable Streets Association is offering advocacy training to promote livable streets in the community from 6:00 p.m. until 7:00 p.m. at the Ozark Community Center with dinner provided at 5:00 p.m. Ms. Longpine asked for volunteers for the walking school bus through the Springfield YMCA. Ms. Longpine said she would give additional information if interested. Mr. McMahon advised the committee of a free modeling workshop that will be available in Jefferson City on March 22. He stated he would forward information to Ms. Edwards concerning the training.

1. **Transportation Issues For Technical Planning Committee Member Review**

Mr. Brock stated his support of the CU Route Study as a good value. Various committee members addressed their support of the study as well.

## Adjournment

Ms. Jones made a motion to adjourn and was seconded by Mr. Robinett. The motion passed unanimously. The meeting adjourned at 2:47 p.m.